

COMMUNITY COMPLAINTS AND INQUIRIES

The Long Hill Township Board of Education welcomes inquiries about and constructive criticism of the District's programs, equipment, operations and personnel.

The Chief School Administrator (CSA) shall develop procedures to investigate and solve problems promptly and to provide accurate factual information in answer to inquiries. Such procedures shall conform to state law and applicable negotiated agreements.

Parents/guardians and pupils will be informed of the proper avenues to follow in the individual school.

When a Board member is confronted with an issue, he/she will withhold comment, commitment and/or opinion and immediately refer the complaint or inquiry to the CSA.

Only in those cases where satisfactory adjustment cannot be made by the CSA and the staff shall communications and complaints be referred to the Board of Education for resolution.

All signed complaints shall be acknowledged promptly.

First reading and adoption: May 22, 2006

Legal References:

N.J.S.A. 10:4-6 et seq.	Open Public Meetings Act
N.J.S.A. 18A:11-1	General mandatory powers and duties
N.J.S.A. 18A:54-20	Powers of board (county vocational schools)
N.J.S.A. 47:1A-1 et seq.	Examination and copies of public records ("Open Public Records Act")

Possible Cross References:

*1120	Board of education meetings
*3570	District records and reports
*4112.6	Personnel records
*4116	Evaluation
4148	Employee protection
*4212.6	Personnel records
4248	Employee protection
*5145.6	Pupil grievance procedure
*6144	Controversial issues
*6161.1	Guidelines for evaluation and selection of instructional materials
*6161.2	Complaints regarding instructional materials
*6163.1	Media center/library
*9010	Role of the member
*9020	Public statements
9123	Appointment of board secretary

*Indicates policy is included in the Critical Policy Reference Manual.