

**COMMUNICATING WITH THE PUBLIC THROUGH
BOARD OF EDUCATION MEETINGS**

The Long Hill Township Board of Education meetings shall be a primary means of sharing information with community members and inviting their comments and suggestions. Regular and special meetings of the Board are open to the public and representatives of the media, except when, by resolution at the public meetings, the Board excludes the public from those parts of a meeting which deal with matters held confidential in accordance with law.

The Board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion is 15 minutes and shall be stated in the agenda, together with the time limit of 3 minutes for individual speakers. These time limits may be adjusted at the Board's discretion at any particular Board meeting.

The Board will not permit unnecessary or undesirable identification of District pupils at public or Board of Education meetings, particularly when the pupil is subject to disciplinary action, or is educationally disabled. A special confidential file shall be kept of the names of educationally disabled pupils on whose behalf the Board must take public action. An unidentifiable coding shall be used when referring to the pupil.

Comments and questions at the end of regular meetings may deal with any topic related to the Board's conduct of the schools. Comments at special meetings if permitted must be related to the call of the meeting. Advance announcement of all regular, scheduled special, and specially called meetings of the Board is made through newspapers.

In a regular Board meeting at a time consistent with law, the Chief School Administrator shall provide the Quality Assurance Annual Report.

Other items presented at Board meetings must include, but are not limited to:

- A. Presentation of audit report;
- B. Presentation of budget;
- C. Presentation of correspondence addressed to the Board;

- D. Graduation and dropout statistics; other demographic data;
- E. Mandated inservice programs.

First Reading: June 26, 2006
Second Reading: July 24, 2006

Legal References:

N.J.S.A. 10:4-6 et seq.	Open Public Meetings Act
N.J.S.A. 18A:7C-7	School administrators report on students awarded or denied diplomas
N.J.S.A. 18A:10-6	Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum
N.J.S.A. 18A:17-46	Act of violence; report by school employee; notice of action taken; annual report
N.J.S.A. 18A:22-10	Fixing day, etc., for public hearing
N.J.S.A. 18A:22-13	Public hearing; objectives, heard, etc.
N.J.S.A. 18A:23-5	Meeting of board; discussion of report
N.J.A.C. 6:3-1.3	Requirements for the Code of Ethics for school board members and charter school board of trustee members
N.J.A.C. 6:3-1.6	Reporting and staffing of school districts
N.J.A.C. 6:8-2.1	Quality assurance annual report
N.J.A.C. 6:8-2.2	School-level planning
N.J.A.C. 6A:8-5.2(e)	High school diplomas
N.J.A.C. 6A:14-1.1 et seq.	Special Education
N.J.A.C. 6A:30-1.1 et seq.	Evaluation of the Performance of School Districts
See particularly:	
N.J.A.C. 6A:30-2.4, -3.1	

Manual for the Evaluation of Local School Districts (September 2002)

Possible Cross References:

*1100	Communicating with the public
*2240	Research, evaluation and planning
*3100	Budget planning, preparation and adoption
*3570	District records and reports
*3571.4	Audit
*5131.5	Vandalism/violence
*5145.5	Photographs of pupils
*6142.2	English as a second language; bilingual/bicultural
*6142.6	Basic skills
*6171.1	Remedial instruction
*6171.3	At-risk and Title 1
*6171.4	Special education
*9322	Public and executive sessions
*9323/9324	Agenda preparation/advance delivery of meeting material
*9326	Minutes

*Indicates policy is included in the Critical Policy Reference Manual.

