

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MONTHLY MEETING
SEPTEMBER 22, 2008

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, September 22, 2008 in the Gillette Board Office. The meeting was called to order by Board President Suzanne Becker at 7:30 p.m.

MEMBERS PRESENT: Mr. Blocker, Mr. Carbone, Mr. Dreyer, Mr. McCarthy,
Mr. Meringolo, Mrs. Nyquist, Mrs. Scanlon, Ms. Becker.

MEMBERS ABSENT: Mr. Butterworth.

OTHERS PRESENT: Dr. Rovtar, Superintendent
Mr. Esposito, Business Administrator/Board Secretary
Mr. Cimino, Central School Principal
7 township residents

PLEDGE OF ALLEGIANCE: Ms. Becker led the Pledge of Allegiance.

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

Mrs. Ledder sent a thank-you note to the staff for the Ledder Memorial Garden.

COMMITTEES

Buildings & Grounds – Mr. Dreyer reported on the Buildings & Grounds meeting held earlier:

- leak at Millington School was repaired today
- leak over the SKIP room in Gillette School was also repaired
- a meeting will be held with the Recreation Director to review expectations for the school year
- the committee discussed energy savings policy for the district

Negotiations – Mr. Meringolo stated that the meeting with the Teamsters scheduled for September 10 was cancelled.

Finance – Mr. McCarthy reported the committee reviewed the bills list and found all in order for payment.

Policy – Mrs. Nyquist noted that an addendum will be added to the agenda regarding the deletion of several policies.

SUPERINTENDENT’S UPDATE

- Dr. Rovtar provided an analysis of enrollment projections in light of misinformation in the community.
- Dr. Rovtar discussed an Open Public Records Act Complaint that was filed against the district.
- Dr. Rovtar attended all 3 Back To School Nights and enjoyed meeting the parents in these forums.
- Dr. Rovtar asked Mr. Cimino to explain why a teacher had stated at Back to School Night that workbooks had not been ordered because the district had no money. He provided an explanation of why certain orders had not been processed earlier. He talked about the budget process and how supplies and materials got to the classroom. The Board asked questions regarding workbook orders and the timing of purchases.

BOARD SECRETARY’S UPDATE

Mr. Esposito reported the following:

- Auditor was here all last week and there are no major issues with the district’s finances.
- Emergency Management meeting on Sept. 26.
- Privatization of Cleaning/Maintenance Services: meeting tomorrow morning with Aramark representative to work on creating specifications for cleaning and maintenance work for Long Hill Board of Education.
- Negotiations meeting this Wednesday if the union agrees on the scattergram of staff members. He e-mailed Kevin O’Connor of the Teamsters this morning offering his assistance.

- Transportation: calls and e-mails came to a halt after the first 5 days.
- DOE reporting on-line has started: DRTRS, ASSA, Debt Service and other reports will be completed soon.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

MRS. NORCIA-BLAKESLEE spoke on behalf of child and parents in the fencing club, asking for permission to donate equipment to Central School. The club would raise money in the community in order to purchase this equipment. She clarified that they were not asking to use the school in any way to raise money, and that they were not affiliated with Work Family Connection.

Ms. Becker explained that since it is not a school sanctioned club, the Board need not approve their fund-raising activities.

MRS. NORCIA-BLAKESLEE asked how they could become an official school club and Ms. Becker stated that she should contact Mr. Cimino, the Athletic Director.

MRS. BARBARA stated she thought the discussion regarding supplies should have been discussed in a different forum.

ADMINISTRATIVE RECOMMENDATIONS

It was moved by Mr. Carbone and seconded by Mrs. Scanlon that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 1,2,3,4,5,6,7,8,9,10,11.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF
MINUTES

Sept. 8, 2008 – Regular Meeting – Public & Private Sessions

2. RESOLVED that the Long Hill Township Board of Education approve the payrolls for August 29, 2008 and September 15, 2008 and the List of Bills for September 10-11, 2008 and September 17-22, 2008 for payment as follows:

APPROVAL OF
BILLS LIST

Payroll for August 29, 2008

Fund 10	\$ 70,921.35
Current Expense-Fund 11	\$ 73,759.49
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$144,680.84

Payroll for September 15, 2008

Fund 10	\$ 23,390.48
Current Expense-Fund 11	\$425,967.27
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$449,357.75

Bills List for September 10-11, 2008

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 63,975.00
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 63,975.00

Bills List for September 17-22, 2008

Fund 10	\$ 150.67
Current Expense-Fund 11	\$293,857.84
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 37,604.70
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$331,613.21

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF
TRAVEL

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, acknowledge, with sincere appreciation, the receipt of a donation from F.O.R.C.E. in the amount of \$1,175.00, representing the profit from the circus held in June, 2008. The amount to be used to purchase needed textbooks

ACCEPTANCE
OF DONATION

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, enter into a contract with The Bridgewater-Raritan Regional School District for Reading Recovery Training and Technical support for the 2008-2009 school year at an annual cost of \$700.00.

APPROVAL OF
READING
RECOVERY
CONTRACT

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the submission of the Fiscal Year 2009 No Child Left Behind Grant Application to the New Jersey Department of Education.

APPROVAL
OF NCLB
APPLICATION

	Long Hill	St. Vincent's	Total
Title IIA	\$18,681	\$ 4,439	\$23,120
Title III	\$ 3,756		\$ 3,756
Title IV	\$ 1,399	\$ 334	\$ 4,780
Totals	\$23,836	\$ 4,773	\$28,609

The Long Hill Township Board of Education also approves the participation of the district in a Title III Consortium for the expenditure of the Title III grant funds in accordance with state regulation. The Warren Township School District shall serve as the LEA for the consortium.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the submission of the Fiscal Year 2009 I.D.E.A. Grant Application to the New Jersey Department of Education.

APPROVAL
OF I.D.E.A.
APPLICATION

	Long Hill	St. Vincent's	TOTAL
Basic	\$220,133	\$ 20,478	\$240,611
Preschool	\$ 11,619		\$ 11,619
Totals	\$231,752	\$ 20,478	\$252,230

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Regular Education bus routes in 2008-09:

APPROVAL
OF TRANSP.
CONTRACTS

Route	Destination	Annual Cost
917	Kindergarten	\$ 17,865.00
918	Kindergarten	\$ 17,865.00
919	Kindergarten	\$ 23,670.00
933	CSV-1 & GM-9	\$ 27,495.00
957	GM-7	\$ 28,921.50
967	GM-5 & CSV-5	\$ 44,122.50
981	CSDV-4 & GM-1	\$ 41,085.00
	TOTAL	\$201,024.00

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Special Education bus routes in 2008-09:

APPROVAL
OF TRANSP.
CONTRACTS

Route	Destination	Annual Cost	Aide per Diem
902	PG Chambers	\$ 21,397.43	\$63.56
906	ECLC	\$ 26,428.88	\$63.56
913	Midland	\$ 46,999.94	\$77.69
941	SKIP	\$ 79,672.50	\$127.13
954	Bright Beginnings	\$ 33,960.98	\$70.62
	TOTAL	\$208,459.73	

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Special Education Extended Year bus routes in 2008-09:

APPROVAL
OF TRANSP.
CONTRACTS

Route	Destination	Annual Cost
901S	PG Chambers	\$ 5,319.63
903S	ECLC-Chatham	\$ 3,236.05
913S	Midland School	\$ 5,974.74
928S	Bright Begin.	\$ 5,004.04
931S	Gillette	\$17,017.50
942S	Gillette	\$12,206.25
	TOTAL	\$48,758.21

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with Dealaman Enterprises for the following Regular Education bus routes in 2008-09:

APPROVAL
OF TRANSP.
CONTRACTS

Route	Contract Number			All Routes
	01-01	CP2	02-01	
CSV2		\$20,957.05		\$ 20,957.05
CSV3	\$21,155.45			\$ 21,155.45
CSV6		\$20,831.38		\$ 20,831.38
CSV7		\$20,893.20		\$ 20,893.20
G/M2		\$21,264.08		\$ 21,264.08
G/M3	\$20,429.46			\$ 20,429.46
G/M4		\$21,387.71		\$ 21,387.71
G/M6	\$22,873.97			\$ 22,873.97
G/M8	\$21,318.60			\$ 21,318.60
G/M10			\$37,251.94	\$ 37,251.94

G/M11	\$31,243.56	\$ 31,243.56
G/M12	\$31,243.56	\$ 31,243.56

TOTAL \$85,777.48 \$105,333.42 \$99,739.07 \$290,849.97

ROLL CALL VOTE on resolutions 1,2,3,4,5,6,7,8,9,10,11:

YES: Mr. Blocker Mr. Dreyer Mrs. Nyquist
 Mr. McCarthy Mrs. Scanlon
 Mr. Carbone Mr. Meringolo Ms. Becker

NO: None.

(Mrs. Nyquist abstained on resolution #7.)
 Resolutions 1,2,3,4,5,6,8,9,10,11 carried 8-0.
 Resolution #7 carried 7-0-1.

It was moved by Mrs. Scanlon and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendation of the Superintendent numbered 12,13,14,15,16,17.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve a revised tuition rate for out-of-district student #2016245 to attend Cedar Hill School, Bernards Township School District. The extended year tuition rate is now \$10,997.62 and the regular year rate is \$69,885.00, for a total due of \$80,882.62. The increase is the result of a one-to-one aide that is required by the student's I.E.P.

APPROVAL
 OF REVISED
 TUITION

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve Occupational Therapy services for student #999909. P.G. Chambers School will provide one 30-minute session per month, at the student's school, beginning September 2008 and ending December 2008. The cost is \$64.00 per session, and the total cost will not exceed \$256.00.

APPROVAL OF
 O.T. SERVICES

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the payment of \$2,100.00 to Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. to conduct a bilingual psychological, learning and speech/language evaluation for student #2130 to determine eligibility for special education classification.

APPROVAL OF
EVALUATION

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the payment to the Morris Union Jointure Commission for Home Programmer-Teacher services. Student #999903 is to receive 6 sessions per week, 1 hour each session, at the cost of \$129.00 per session. Services will be provided for the 2008-2009 school year as set forth in the student's IEP. The cost for services for the 2008-2009 school year is not to exceed \$31,000.00.

APPROVAL OF
PAYMENT TO
MUJC

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve Occupational and Physical Therapy sessions for student #2011827. Bright Beginnings will provide one 30-minute session of O.T. and one 60 minute session of P.T. per week at the student's school for the 2008-2009 school year. Total costs will not exceed \$4,733.00 (O.T. is \$1,591 and P.T. is \$3,182).

APPROVAL OF
O.T. AND P.T.
SERVICES

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the provision of home instruction for student #4569003988. Home instruction to be provided by Mrs. T. Heide, 5 hours per week, and Mrs. K. Flint, 5 hours per week, beginning September 15, 2008 until the student is able to return to school.

APPROVAL
OF HOME
INSTRUCTION

It was moved by Mr. McCarthy and seconded by Mr. Meringolo that resolution #17 be amended as follows:

RESOLUTION
AMENDED

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the provision of home instruction for student #4569003988. Home instruction to be provided by Mrs. T. Heide, Mrs. K. Flint, and Mrs. M. Aimette for a total of 10 hours per week, beginning September 15, 2008 until the student is able to return to school.

ROLL CALL VOTE on resolutions 12,13,14,15,16,17:

YES: Mr. Blocker	Mr. Dreyer	Mrs. Nyquist
	Mr. McCarthy	Mrs. Scanlon
Mr. Carbone	Mr. Meringolo	Ms. Becker

NO: None.

Resolutions 12,13,14,15,16,17 carried 8-0.

It was moved by Mr. Blocker and seconded by Mrs. Scanlon that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 18,19,20,21,22,23,24.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the field trips as listed below:

APPROVAL OF
FIELD TRIPS

Oct. 17, 2008	Wightman's Farm	SKIP-AM(7 or 8 students)
\$6.per person	Morristown,NJ	Ms.Wycko(+5chaperones)
Parent paid		

Oct. 17,2008 Wightman’s Farm SKIP-PM(12 students)
\$6 per person Morristown,NJ Ms.Wycko(+4chaperones)
Parent paid

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the assignment of Isis Gonzales as a student teacher at Central Middle School from September through December, 2008. Ms. Gonzales will be assigned to Mr. Hockmeyer, Ms. McCoy and Mr. Salzer and will be teaching social studies at the sixth and eighth grade levels.

I.GONZALES
APPOINTED
STUDENT
TEACHER

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Sarah Peterman as a Second Grade Teacher Leave Replacement for Kimberly Horincewich from October 6, 2008 through February 27, 2009 at the Step 1 BA Salary of \$42,595.00 prorated. Up to three additional days for transition purposes are also approved prior to the commencement of Mrs. Horicewich’s leave.

S. PETERMAN
APPOINTED
LEAVE
REPLACEMENT

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve a medical leave of absence for Terri Kordal, special education teacher at Central School, beginning October 1, 2008 through December 10, 2008 (leave may be shorter in length depending on doctor’s clearance to return to work.)

T. KORDAL
MEDICAL
LEAVE

It was moved by Mr. Dreyer and seconded by Mrs. Scanlon that the Long Hill Township Board of Education amend dates in resolutions 22 and 23 to read as follows:

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the appointment of Susan Stone as a teacher aide at Millington School for the period September 23 through June 30, 2009 at the Step 1 salary of \$27,343.00 prorated.

S. STONE
APPOINTED
TEACHER

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, I approve an increase in the hours for Donna Strock, teacher

INCREASE
N HOURS –
D. STROCK

assistant at Millington School, from 3.35 hours daily to 4 hours daily effective September 4, 2008 through June 30, 2009.

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

L. TOTO
APPOINTED
TO SUB. LIST

Lisa Toto

ROLL CALL VOTE on resolutions 18,19,20,21,22,23,24:

YES: Mr. Blocker	Mr. Dreyer	Mrs. Nyquist
	Mr. McCarthy	Mrs. Scanlon
Mr. Carbone	Mr. Meringolo	Ms. Becker

NO: None.

Resolutions 18,19,20,21,22,23,14 carried 8-0.

It was moved by Mrs. Nyquist and seconded by Mrs. Scanlon that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 25 and A1.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the second reading of the following policy:

ADOPTION
OF POLICY

3514 Equipment

A1. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, delete the following policies from the Policy Manual:

DELETION
OF POLICIES

- 4116.1 Teacher Evaluation, dated February 22, 1988
- 4116.1 AG Teacher Evaluation, dated October 22, 1979
- 4116.2 Tenured Teaching Evaluation, dated October 22, 1979

ROLL CALL VOTE on resolutions 25 and A1:

YES:	Mr. Blocker	Mr. Dreyer	Mrs. Nyquist
	Mr. Carbone	Mr. McCarthy	Mrs. Scanlon
		Mr. Meringolo	Ms. Becker

NO: None.

Resolutions 25 and A1 carried 8-0.

OLD BUSINESS: None.

NEW BUSINESS:

Mrs. Nyquist asked about holiday celebrations being held in Gillette and whether the school has changed procedures. She stated that she would like to continue current holiday practices, and Mr. McCarthy agreed.

Discussion ensued regarding the appropriateness of various holiday activities.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Carbone and seconded by Mrs. Scanlon that the meeting adjourn. Motion carried 8-0. Meeting adjourned at 8:58 p.m.

ADJOURNMENT

FUTURE MEETING DATES:

October 13, 2008 – Worksession – Gillette Board Office – 7:30 p.m.

October 27, 2008 – Regular Meeting – Gillette Board Office – 7:30 p.m.

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

Rene Rovtar
Superintendent

JE:mh