

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
SEPTEMBER 21, 2009

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, September 21, 2009 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Dreyer,  
Mr. McCarthy, Mr. Meringolo, Dr. Rae, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mrs. Franklin, LHEA President  
1 township resident

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Finance – Mr. McCarthy reported the committee met and reviewed the Bills List and all is in order for payment.

Policy – Mr. Carbone said that policies are in for second reading and corrected a typo on #5113.

Mrs. Scanlon reported that she attended a meeting on September 15 with Presidents of sending districts. They talked primarily about regionalization, and a meeting that Green Brook is hosting to discuss this issue. The meeting is scheduled for November 19 at the Green Brook auditorium.

Discussion ensued regarding the time-line of any potential consolidation. Dr. Rovtar talked about some of the issues that need to be addressed. Dr. Rae asked that we continue to provide information to the public.

#### SUPERINTENDENT'S UPDATE

Dr. Rovtar stated that Mr. Gross started today in his transition to interim principal at Central School. She has received 40 applications for the principal position so far. The goal of the search committee is to appoint someone at the October 26 meeting.

Dr. Rovtar encouraged parents to attend the upcoming Back-to-School nights.

BOARD SECRETARY'S UPDATE: None.

#### COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

#### ADMINISTRATIVE RECOMMENDATIONS

It was moved by Mr. McCarthy and seconded by Mr. Carbone that the Long Hill Township Board of Education Approve the following recommendations of the Superintendent numbered 1,2,3,4,5,6.

Any Board Member who takes exception to any of the following Actions may reserve the right to object now, and a separate Motion for each of the excepted actions will be entertained.

1. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for August 14 and 28, 2009 And the List of Bills for July 22, August 4 and 18, August 31-September 10, and September 21, 2009 for payment as follows:

APPROVAL OF  
BILLS LIST

Payroll for August 14, 2009

|                              |              |
|------------------------------|--------------|
| Fund 10                      | \$ 82,567.72 |
| Current Expense-Fund 11      | \$ 57,461.49 |
| Capital Outlay-Fund 12       | \$ -0-       |
| Special Revenue Fund-Fund 20 | \$ -0-       |
| Capital Projects-Fund 30     | \$ -0-       |
| Debt Services-Fund 40        | \$ -0-       |
| Total                        | \$140,029.21 |

Payroll for August 28, 2009

|                              |              |
|------------------------------|--------------|
| Fund 10                      | \$ 80,559.59 |
| Current Expense-Fund 11      | \$ 51,122.88 |
| Capital Outlay-Fund 12       | \$ -0-       |
| Special Revenue Fund-Fund 20 | \$ -0-       |
| Capital Projects-Fund 30     | \$ -0-       |
| Debt Services-Fund 40        | \$ -0-       |
| Total                        | \$131,682.47 |

Bills List for July 22, 2009

|                              |              |
|------------------------------|--------------|
| Fund 10                      | \$ -0-       |
| Current Expense-Fund 11      | \$ 99,392.16 |
| Capital Outlay-Fund 12       | \$ -0-       |
| Special Revenue Fund-Fund 20 | \$ -0-       |
| Capital Projects-Fund 30     | \$ -0-       |
| Debt Services-Fund 40        | \$ -0-       |
| Total                        | \$ 99,392.16 |

Bills List for August 4, 2009

|                              |              |
|------------------------------|--------------|
| Fund 10                      | \$ -0-       |
| Current Expense-Fund 11      | \$100,677.41 |
| Capital Outlay-Fund 12       | \$ -0-       |
| Special Revenue Fund-Fund 20 | \$ -0-       |
| Capital Projects-Fund 30     | \$ -0-       |
| Debt Services-Fund 40        | \$ -0-       |
| Total                        | \$100,677.41 |

## Bills List for August 18, 2009

|                              |           |
|------------------------------|-----------|
| Fund 10                      | \$ -0-    |
| Current Expense-Fund 11      | \$ 250.00 |
| Capital Outlay-Fund 12       | \$ -0-    |
| Special Revenue Fund-Fund 20 | \$ -0-    |
| Capital Projects-Fund 30     | \$ -0-    |
| Debt Services-Fund 40        | \$ -0-    |
| Total                        | \$ 250.00 |

## Bills List for August 31-September 10, 2009

|                              |              |
|------------------------------|--------------|
| Fund 10                      | \$ -0-       |
| Current Expense-Fund 11      | \$ 91,461.37 |
| Capital Outlay-Fund 12       | \$ -0-       |
| Special Revenue Fund-Fund 20 | \$ -0-       |
| Capital Projects-Fund 30     | \$ -0-       |
| Debt Services-Fund 40        | \$ -0-       |
| Total                        | \$ 91,461.37 |

## Bills List for September 21, 2009

|                              |              |
|------------------------------|--------------|
| Fund 10                      | \$ -0-       |
| Current Expense-Fund 11      | \$415,673.89 |
| Capital Outlay-Fund 12       | \$ 12,700.80 |
| Special Revenue Fund-Fund 20 | \$ 32,708.52 |
| Capital Projects-Fund 30     | \$ -0-       |
| Debt Services-Fund 40        | \$ -0-       |
| Total                        | \$461,083.21 |

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Regular Education bus routes in 2009-2010:

APPROVAL OF  
TRANSPORTATION  
CONTRACT

| <u>Route</u> | <u>Destination</u> | <u>Annual Cost</u>  |
|--------------|--------------------|---------------------|
| 917          | Kindergarten       | \$ 18,585.00        |
| 918          | Kindergarten       | \$ 18,585.00        |
| 919          | Kindergarten       | \$ 24,570.00        |
| 940          | CSV-1 & GM-9       | \$ 34,402.50        |
| 957          | GM-7               | \$ 28,575.00        |
| 967          | GM-5 & CSV-5       | \$ 45,472.50        |
| 981          | CSV-4 & GM-1       | \$ 39,532.50        |
|              | <b>TOTAL</b>       | <b>\$209,722.50</b> |

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Special Education bus routes in 2009-2010:

APPROVAL OF  
TRANSPORTATION  
CONTRACT

| <u>Route</u> | <u>Destination</u> | <u>Annual Cost</u>  | <u>Aide Per Diem</u> |
|--------------|--------------------|---------------------|----------------------|
| 980          | PG Chambers        | \$33,758.44         | \$ 63.56             |
| 906          | ECLC               | \$29,329.55         | \$ 63.56             |
| 915          | Midland            | \$19,843.73         | \$ -0-               |
| 941          | SKIP               | \$81,292.50         | \$127.13             |
| 983          | DLC Warren         | \$20,782.84         | \$ 63.56             |
|              | <b>TOTAL</b>       | <b>\$185,007.06</b> |                      |

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent And the Business Administrator, approve the transportation Contract with Dealaman Enterprises for the following Regular Education bus routes in 2009-10:

APPROVAL OF  
TRANSPORTATION  
CONTRACT

Contract 01-01

| <u>Route</u> | <u>Cost</u> |                    |
|--------------|-------------|--------------------|
| CSV3         | \$21,862.04 |                    |
| G/M3         | \$21,111.80 |                    |
| G/M6         | \$23,637.96 |                    |
| G/M8         | \$22,030.64 | <b>\$88,642.44</b> |

Contract 02-01

| <u>Route</u> | <u>Cost</u> |                     |
|--------------|-------------|---------------------|
| G/M10        | \$38,496.16 |                     |
| G/M11        | \$32,287.10 |                     |
| G/M12        | \$32,287.10 | <b>\$103,070.36</b> |

Contract CP2

| <u>Route</u> | <u>Cost</u>        |                     |
|--------------|--------------------|---------------------|
| CSV2         | \$21,657.01        |                     |
| CSV6         | \$21,527.15        |                     |
| CSV7         | \$21,591.03        |                     |
| G/M2         | \$21,974.30        |                     |
| G/M4         | \$22,102.06        | <b>\$108,851.55</b> |
|              | <b>Grand Total</b> | <b>\$300,564.36</b> |

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorizes the Watchung Hills Regional High School District to transport one non-public elementary school student from Long Hill Township to/from the Pingry School in Martinsville for the 2009-2010 school year, in accordance with state law regarding the provision of transportation to nonpublic school students, at an annual cost of \$884.00.

APPROVAL OF TRANSPORTING TO PINGRY

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

ROLL CALL VOTE on resolution 1,2,3,4,5,6:

|                 |               |              |
|-----------------|---------------|--------------|
| YES: Ms. Barone | Mr. Dreyer    | Dr. Rae      |
| Mr. Blocker     | Mr. McCarthy  | Dr. Verlezza |
| Mr. Carbone     | Mr. Meringolo | Mrs. Scanlon |

NO: None.

Resolutions 1,2,3,4,5,6 carried 9-0.

It was moved by Mr. Dreyer and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve the Morris Union Jointure Commission as provider of physical therapy services for student

APPROVAL OF P.T.

#7858897745. The student will receive two 30 minute sessions per week at a cost of \$195.00 per week. Services will be provided for the 2009-2010 school year at a cost not to exceed \$7,800.00.

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator and the Middle School Principal/Athletic Director approve the following:

APPOINTMENT  
OF CROSS  
COUNTRY COACH

Rescind the appointment of Maura Aimette as Cross Country Coach for the 2009 season.

Appoint James Barnum as Cross Country Coach for the 2009 season at a stipend of \$1,329.64 to be funded through pay to play fees.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve Susan Cirelli to serve as a technical assistant from September 28, 2009 through November 13, 2009 at \$16.00 per hour. Start date is contingent upon submission of fingerprints needed for the criminal history review process. Total payment shall not exceed \$1,800.00.

S. CIRELLI  
APPOINTED  
TECH.ASST.

ROLL CALL VOTE on resolutions 7,8,9:

|                 |               |              |
|-----------------|---------------|--------------|
| YES: Ms. Barone | Mr. Dreyer    | Dr. Rae      |
| Mr. Blocker     | Mr. McCarthy  | Dr. Verlezza |
| Mr. Carbone     | Mr. Meringolo | Mrs. Scanlon |

NO: None.

Resolutions 7,8,9, carried 9-0.

It was moved by Mr. Carbone and seconded by Ms. Barone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the second reading of the following policies:

SECOND READING  
OF POLICIES

- 3327 Relations with Vendors
- 3541.21 District Owned Vehicles
- 4112.8 Nepotism
- 5113 Absence and Excuse of Missing Children
- 5141.2 Illness
- 5142 Pupil Safety

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, School Business Administrator and Building Principals, approve the implementation of the revised Code of Conduct documents as developed by the respective schools – Gillette, Millington and Central.

APPROVAL OF  
CODE OF  
CONDUCT

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the violence and vandalism reporting form to be used by all staff members in making reports to the building principal.

APPROVAL OF  
VIOLENCE  
REPORTING  
FORM

ROLL CALL VOTE on resolutions 10,11,12:

|                 |               |              |
|-----------------|---------------|--------------|
| YES: Ms. Barone | Mr. Dreyer    | Dr. Rae      |
| Mr. Blocker     | Mr. McCarthy  | Dr. Verlezza |
| Mr. Carbone     | Mr. Meringolo | Mrs. Scanlon |

NO: None.

Resolutions 10,11,12 carried 9-0.

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ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

There was no private session.

It was moved by Ms. Barone and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 7:52 p.m.

ADJOURNMENT

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FUTURE MEETING DATES:

October 12, 2009 – Worksession Meeting – Town Hall – 7:30 p.m.

October 26, 2009 – Regular Meeting – Town Hall – 7:30 p.m.

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

Rene Rovtar  
Superintendent of Schools

JE:mh