

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
MAY 18, 2009

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, May 18, 2009 in the Gillette Board Office. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Dreyer,  
Mr. McCarthy, Mr. Meringolo, Dr. Rae, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mr. Cimino, Central School Principal  
Mrs. Franklin, LHEA President  
15 township residents

PLDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

VOICE OF THE STUDENTS – Presentation by Central School Environmental Club

Mr. Cimino introduced Ms. Aimette and the Central School Environmental Club. Three students talked about the various actions they've taken to assist the school with recycling. The children also described some of the activities that they will be involved with in the coming year.

RECOGNITION OF BOARD MEMBERS

Mrs. Scanlon then introduced the 3 Board Members who recently left the Board – Sue Becker, Karen Nyquist and Don Butterworth. The Board President then read their proclamations aloud and thanked each individual for their many years of service and dedication to the children of Long Hill Township.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that

**WHEREAS**, Ms. Suzanne Becker was elected to the Long Hill Township Board of Education by the voters of Long Hill Township, and;

**WHEREAS**, she has served in that position as a Board Member since July, 2000, and;

**WHEREAS**, during this time she has exercised board leadership by service on the following committees: Curriculum and T&E Committees, Chairman of the Community Relations Committee, Liaison to the Township Committee, All Schools Council, Policy and Policy Compliance, Personnel, Buildings & Grounds, Long Range Planning and by serving as Vice President and President, and;

**WHEREAS**, Ms. Becker has earned the admiration and respect of her colleagues and the school community;

**NOW THEREFORE BE IT RESOLVED** that the Long Hill Township Board of Education acknowledges this period of public service with thanks and extends its best wishes for continued health and happiness in the future.

ROLL CALL VOTE on resolution:

YES: Ms. Barone	Mr. Dreyer	Dr. Rae
Mr. Blocker	Mr. McCarthy	Dr. Verlezza
Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.

Resolution honoring Ms. Becker carried 9-0.

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It was moved by Mr. McCarthy and seconded by Mr. Carbone that

**WHEREAS**, Mrs. Karen Ann Nyquist was elected to the Long Hill Township Board of Education by the voters of Long Hill Township, and;

**WHEREAS**, she has served in that position as a Board Member since 1998, and;

**WHEREAS**, during this time she has exercised board leadership by service on the following committees: Chairman of the Curriculum, Policy, Buildings & Grounds, Community Relations/Morale and Personnel Committees, and service on the All Schools Council, Finance, Long Range Planning, Affirmative Action and Negotiations Committees and as liaison to Watchung Hills Regional High School and Morris County Educational Services Commission, and;

**WHEREAS**, Mrs. Nyquist has earned the admiration and respect of her colleagues and the school community;

**NOW THEREFORE BE IT RESOLVED** that the Long Hill Township Board of Education acknowledges this period of public service with thanks and extends its best wishes for continued health and happiness in the future.

ROLL CALL VOTE on resolution honoring Mrs. Nyquist:

YES: Ms. Barone	Mr. Dreyer	Dr. Rae
Mr. Blocker	Mr. McCarthy	Dr. Verlezza
Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.

Resolution honoring Mrs. Nyquist carried 9-0.

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It was moved by Mr. Dreyer and seconded by Mr. Meringolo that

**WHEREAS**, Mr. Donald J. Butterworth was elected to the Long Hill Township Board of Education by the voters of Long Hill Township, and;

**WHEREAS**, he has served in that position as a Board Member from 1993 through 2002 and was re-elected in 2003 and served through 2009, and;

**WHEREAS**, during this time he has exercised board leadership by service on the following committees: Long Range Planning, Morris County Educational Services, Technology, PASS, Finance, Chairman of Buildings & Grounds, Negotiations, Special Issues and as designate to New Jersey and Morris County School Boards Association and alternate Legislative Advisor and by serving as President, and;

**WHEREAS**, Mr. Butterworth has earned the admiration and respect of his colleagues and the school community;

**NOW THEREFORE BE IT RESOLVED** that the Long Hill Township Board of Education acknowledges this period of public service with thanks and extends its best wishes for continued health and happiness in the future.

ROLL CALL VOTE on resolution honoring Mr. Butterworth:

YES: Ms. Barone	Mr. Dreyer	Dr. Rae
Mr. Blocker	Mr. McCarthy	Dr. Verlezza
Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.

Resolution honoring Mr. Butterworth carried 9-0.

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COMMUNICATIONS: None.

**BOARD COMMITTEE REPORTS**

Legislative – Mr. Meringolo is going to the NJSBA Legislative Workshop tomorrow.

Curriculum – Mr. Carbone said that the committee met with Dr. Rovtar and Dr. Wetherell to get an overview of how the committee functions.

Policy – Mr. Carbone stated that they are working on several policies that will be on the next agenda.

Technology – Mr. Blocker reported on two meetings held the past 14 days. Mr. Blinder provided an overview of the current technology set-up to the new committee members. At today’s meeting, several resident volunteers talked about potential ways the district

can address some of its technology issues. Mr. Blinder will research the possible solutions and report back to the Board.

Legislative – Mrs. Barone went to the NJSBA delegate assembly and noted that there was only one resolution on the agenda. It involved districts being able to ask for specific information from parents who register their children for school. There was also a presentation on the stimulus package, which will be available on the DOE website.

There may be a way to use funding from the IDEA stimulus funds to supplant some existing costs.

Finance – Mr. McCarthy reported the finance committee met and all the resolutions are in order. He also stated that the March and April finance reports will not be voted on tonight but rather at the next meeting.

#### SUPERINTENDENT’S UPDATE

Dr. Rovtar attended the Middle School Leadership Dinner where one of our 8<sup>th</sup> grade students, Jessica Kroneberg, was honored. Dr. Rovtar also reported we received notice regarding annual determination of our special education program, and we met all State requirements.

#### BOARD SECRETARY’S UPDATE

Mr. Esposito reported on the following:

- Brian Rizer, the representative from our health insurance broker will describe a proprietary proposal in private session for continuing their services; SHBP does not have the same means of compensating brokers, so school districts must pay them directly.
- Our auditor, Mr. Colantano, will once again be offering his annual \$100 bond to an 8<sup>th</sup> grade student showing significant improvement in math over the year.
- Energy for America will be advertising for bids for our contracted maintenance and repair work. Bids will be due in their office by June 4, 2009. They will evaluate the bids and award contracts accordingly.
- Subscription bus letters will be going home this week to parents whose children live less than 2 miles from school. Payment is due by the end of the school year. It’s \$350 per child with a family maximum of \$850.

- Teachers have begun the process of ordering classroom supplies online for the 2009-2010 school year through School Specialty.
- We have provided student and bus route information to VersaTrans for their use in mapping our bus routes.
- Both of our June state aid payments will be delayed until July; however, this will not present a cash flow problem for us as our state aid payment is relatively small.

#### COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

MRS. POGASH, teacher, spoke on behalf of staff in asking that the Board hire LDP Consulting to assist us with administering the district's medical benefits program.

MRS. DREYER also spoke highly of LDP who helped her tremendously with her family's medical issues. She also read letters from other teachers who received help from LDP over the years.

MRS. GRONSKE thanked Ms. Becker for everything she's done to help over the years. She also thanked Mrs. Nyquist and Mr. Butterworth and invited them to help out with FORCE.

MRS. RALSTON noted that LDP would be helping out everyone, including administrators, in solving benefit problems.

MRS. NYQUIST said that she appreciated the resolution and thanked the Board for also treating them to dinner. She also commented on the recycling program and said it should be submitted for an award and recognized in the community.

MS. AIMETTE stated that having an extra prep is critical in grading Language Arts papers.

MRS. KEHOE also recommended that the Board keep LDP as insurance brokers.

MRS. NYQUIST commented that insurance companies have advocacy groups for customers needing assistance.

MRS. DREYER summed up that this is a service that many staff members use and is important to teachers.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Meringolo and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

May 4, 2009 – Worksession Meeting – Public & Private Sessions

ROLL CALL VOTE on resolution #1:

YES:	Ms. Barone	Mr. Dreyer	Dr. Rae
	Mr. Blocker	Mr. McCarthy	Dr. Verlezza
	Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.  
Resolution #1 carried 9-0.



It was moved by Mr. Carbone and seconded by Mr. Meringolo that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for April 15 and 30, 2009 and the List of Bills for May 5 – May 18, 2009 and for April 27, 2009 for payment as follows:

APPROVAL OF BILLS LIST

Payroll for April 15, 2009	
Fund 10	\$ 23,549.31
Current Expense-Fund 11	\$410,413.53
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$433,962.84

Payroll for April 30, 2009	
Fund 10	\$ 23,355.75
Current Expense-Fund 11	\$388,183.39
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$411,539.14

Bills List for May 5-May 18, 2009	
Fund 10	\$ -0-
Current Expense-Fund 11	\$355,524.37
Capital Outlay-Fund 12	\$ 7,724.00
Special Revenue Fund-Fund 20	\$ 35,276.60
Capital Projects-Fund 30	\$ 3,500.00
Debt Services-Fund 40	\$ -0-
Total	\$382,024.97

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL  
OF TRAVEL

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, gratefully accept a donation from William Colantano, Jr. Auditor, of a \$100.00 savings bond for an eighth grade student showing improvement in mathematics.

ACCEPTANCE  
OF DONATION

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, establish the tuition rate for the Long Hill Township Special Education Extended School Year program for summer 2009 at \$3,000.

TUITION RATE ESTABLISHED FOR EXTENDED YEAR

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, renew the contract with Bollinger Student Accident Insurance for the 2009-2010 school year. (Note: Parents who choose to purchase student insurance pay the entire premium. There is no cost to the Board of Education.)

RENEWAL OF STUDENT INSURANCE

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES: Ms. Barone	Mr. Dreyer	Dr. Rae
Mr. Blocker	Mr. McCarthy	Dr. Verlezza
Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.

Resolutions 2,3,4,5,6 carried 9-0.

7. It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, gratefully accept the donation of \$525.00 from the Long Hill Township PTO for the purchase of seven used cafeteria tables from the West Milford Board of Education.

ACCEPTANCE OF DONATION

ROLL CALL VOTE on resolution #7:

YES: Ms. Barone	Mr. Dreyer	Dr. Rae
Mr. Blocker	Mr. McCarthy	Dr. Verlezza
Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.

RESOLUTION #7 carried 9-0.

8. It was moved by Dr. Rae and seconded by Mr. Carbone that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, gratefully accept a donation of two Dell SC1425 Servers from Archer Rosenblum. One server will be used for the new VersaTrans transportation software.

ACCEPTANCE  
OF DONATION

ROLL CALL VOTE on resolution #8:

YES: Ms. Barone	Mr. Dreyer	Dr. Rae
Mr. Blocker	Mr. McCarthy	Dr. Verlezza
Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.

Resolution #8 carried 9-0.

9. It was moved by Mr. Dreyer and seconded by Mr. Carbone that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, gratefully accept a donation of \$113.71 from the Long Hill Township PTO for the purchase of a picture/document scanner for Central Middle School.

ACCEPTANCE  
OF DONATION

ROLL CALL VOTE on resolution #9:

YES: Ms. Barone	Mr. Dreyer	Dr. Rae
Mr. Blocker	Mr. McCarthy	Dr. Verlezza
Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.

Resolution #9 carried 9-0.

It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12,13,14.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a Non-public agreement with the Educational Services Commission of Morris County to provide administration of the following programs:

APPROVAL OF  
NON PUBLIC  
SERVICES

Chapter 192 Non-public Technology  
Chapter 193 Non-public Textbooks  
Non-public Nursing

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the payment of tuition in the amount of \$9,900.00 to Middlesex Regional Educational Services Commission for student #5986153941 who will attend the Lakeview School in Edison, as per the student's I.E.P. The student will attend beginning May 14, 2009 through June 22, 2009.

APPROVAL OF  
TUITION

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a parent contract for transportation of student #5986153941 to and from the Lakeview School in Edison, as per the student's IEP. Student will attend beginning May 14, 2009 through June 22, 2009. Payment shall be at a rate of \$100.00 per day for the provision of transportation.

APPROVAL OF  
PAYMENT TO  
PARENT

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve an upgrade of a Dynavox V hearing device and transport case to a Dynavox VMax for student #6241890732 as per student's IEP. The cost to the district for the upgrade is \$831.00.

APPROVAL OF  
PURCHASE OF  
HEARING DEVICE

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Child Study Team, approve the placement and payment of tuition, as per the student's IEP, for the 2009 Extended School Year Placements as follows:

APPROVAL OF  
TUITION

<u>Student#</u>	<u>Placement</u>	<u>Tuition</u>
2839236123	Midland School	\$6,755.00
9581966316	Early Childhood Learning Center	\$4,010 +\$1900 for 1.1 aide
3406636382	P.G. Chambers	\$9,197.00
6241890732	Bright Beginnings Learning Center	\$4,425.00
1983896768	Cedar Hill School	\$6,365.00
9438898703	Crossroads	\$4,600.00
5986153941	Lakeview School	\$11,600.00
99903	Development Learning Center	\$12,492.00

ROLL CALL VOTE on resolutions 10,11,12,13,14:

YES: Ms. Barone      Mr. Dreyer      Dr. Rae  
       Mr. Blocker      Mr. McCarthy    Dr. Verlezza  
       Mr. Carbone      Mr. Meringolo   Mrs. Scanlon

NO: None.

Resolutions 10,11,12,13,14 carried 9-0.

It was moved by Ms. Barone and seconded by Mr. Meringolo that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 15,16,17,18.

Any Board Member who takes exception to any of the following actions may reserve the right to object now and a separate motion for each of the excepted actions will be entertained.

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, terminate the employment of Ron Rogers, maintenance worker, retroactive to April 28, 2009.

R. ROGERS  
TERMINATED

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Troy Pytell as district custodian from July 1 through August 31, 2009 only. Mr. Pytell will receive health benefits for that period, but will not accrue any vacation, personal or sick days. Mr. Pytell's salary will be \$7,264.45 for this period (calculated based on 2008-2009 salary of \$43,586.70 pro-rated for two months).

T. PYTELL  
APPOINTED

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, ratify the Agreement Between the Long Hill Township Board of Education and the Long Hill Education Association for the period July 1, 2009 through June 30, 2012.  
(Mr. Dreyer abstained on resolution #17.)

AGREEMENT  
WITH LHEA  
RATIFIED

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

APPOINTMENT  
OF SUBSTITUTES

Amy Skrobacz, Robert Ostroff, Diana Hackett

ROLL CALL VOTE on resolutions 15,16,17,18:

YES: Ms. Barone      Mr. Dreyer      Dr. Rae  
      Mr. Blocker      Mr. McCarthy    Dr. Verlezza  
      Mr. Carbone      Mr. Meringolo   Mrs. Scanlon

NO: None.

Resolutions 15,16,18 carried 9-0.  
Resolution #17 carried 8-0-1.

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ITEMS FOR DISCUSSION

Broadcasting of Board of Education Meetings on local cable access channel – Mrs. Scanlon asked for any input on this issue. Mr. Meringolo stated that it would help the

public gain more information and access to our meetings. Mr. Carbone and Mrs. Scanlon stated that they were concerned about it costing the Board money.

Mrs. Scanlon said that we will have to write a letter to the Township confirming that there is no cost now or in the future to the school district. She also noted that certain policies would have to be revised. Mrs. Scanlon stated that the Board's official record of any meeting would be written minutes, and we would not tape-record the meetings. By consensus, the Board decided to send the letter to the Township regarding this issue.

Board Retreat – Mrs. Scanlon asked if Board Members would be available for a Board Retreat on July 13, as Joanne Borin from NJSBA can be here on that date. The meeting now set for July 20 would be moved to that date.

Mrs. Scanlon also checked on the August meeting and there will be a quorum present.

Mr. Carbone thanked Dr. Rovtar for helping him with technology.

#### COMMENTS FROM THE PUBLIC

MRS. GRONSKE said that it's a positive thing to have Board meetings videotaped.

MR. MC CARTHY thanked Mrs. Gronske for her service as FORCE President.

It was moved by Mr. McCarthy and seconded by Mr. Meringolo that the Board enter into private session for the purpose of discussing a contract proposal for health benefits consultant services.

PRIVATE  
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters re no longer of a confidential nature. Motion carried 9-0. Into private session at 9:07 p.m.

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It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 10:20 p.m.

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PUBLIC  
SESSION

REGULAR MONTHLY MEETING

-15-

MAY 18, 2009

It was moved by Mr. Meringolo and seconded by Mr. McCarthy that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 10:21 p.m.

ADJOURNMENT

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#### FUTURE MEETING DATES

June 8, 2009 – Worksession Meeting – Gillette Board Office – 7:30 p.m.

June 22, 2009 – Regular Meeting – Gillette Board Office – 7:30 p.m.

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

Rene Rovtar  
Superintendent of Schools

JE:mh