

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MONTHLY MEETING
NOVEMBER 24, 2008

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, November 24, 2008 in the Gillette Board Office. The meeting was called to order by Board President Suzanne Becker at 7:30 p.m.

MEMBERS PRESENT: Mr. Blocker, Mr. Butterworth, Mr. Carbone, Mr. Dreyer,
Mr. Meringolo, Mrs. Nyquist, Mrs. Scanlon, Ms. Becker.

MEMBERS ABSENT: Mr. McCarthy.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Barbara, LHEA Co-President
1 township resident

PLEDGE OF ALLEGIANCE: Ms. Becker led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

Ms. Becker introduced Lawrence Solomayer from Lincoln Investment, who presented a donation of a \$100 gift card to Mrs. Nyquist which she won at the School Boards Convention in Atlantic City. Mrs. Nyquist is donating the gift to the Board of Education.

COMMUNICATIONS

Dr. Rovtar reported receiving the following communications:

- Letter of retirement from Mrs. Ginny Martell, ESL teacher.
- Letter from Mrs. Bawarshi complimenting the custodians in Gillette School.

BOARD COMMITTEE REPORTS

Negotiations – Mr. Meringolo will update the Board on negotiations in private session.

Community Relations – Mr. Carbone reported the committee met and he summarized the meeting as follows:

- He discussed the seminars he attended in Atlantic City and how they could be applied in Long Hill Township. One example was a monthly column by the Superintendent in order to get information out to the community.

Finance – Mr. Dreyer reported the committee reviewed the bills list and found all in order for payment.

Curriculum – Mrs. Scanlon talked about a meeting held last week, at which they discussed science text books for grades 2 – 6. Language Arts and World Language curriculum are being worked on now. The committee is reviewing two curriculum guides and will recommend one to the Board at its next meeting.

Mrs. Scanlon also stated that she, Mr. Esposito and Dr. Rovtar met with the Mayor and Mr. Sheola about the potential for shared services. Areas that may be considered include snowplowing, gasoline purchasing, grounds work and other issues. Mr. Esposito and Mr. Sheola will work on some of these ideas over the next few weeks.

Policy – Mrs. Nyquist said that a policy is being deleted on tonight's agenda. She stated that there will be many more on the next meeting agenda. Mrs. Nyquist raised the issue that the Board and administration should also be monitoring to make sure new policies are being enforced. Several policies must be posted on the website, and parents have to be notified that the policies are there.

NJ School Boards Liaison – Mr. Blocker attended the delegate assembly and he noted that some Board training may be going on-line. He also stated that there were many amendments and revisions to those amendments made at the meeting.

There was also a panel discussion on regionalization. The county superintendent is responsible for creating a plan by 2010. There is concern that the increased costs of teacher salary guides would erase any administrative savings. There are many other issues that would need to be worked out.

SUPERINTENDENT'S UPDATE

Dr. Rovtar discussed the following topics:

- National Education Week was held and she thanked the teachers for their efforts.
- Curriculum committee meetings were held this afternoon.
- New draft Accountability Regulations were released and she distributed a summary of the key points.
- Mrs. Martell, who is retiring, has been invited to the next meeting to be recognized for her long career.
- 5 year pre-school expansion plan is available from Dr. Rovtar if anyone wants to review it.

BOARD SECRETARY'S UPDATE

Mr. Esposito handed out and discussed an article regarding budget issues facing school districts in New Jersey.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Carbone and seconded by Mrs. Scanlon that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF
MINUTES

November 10, 2008 – Regular Meeting – Public & Private Sessions

ROLL CALL VOTE on resolution #1:

YES: Mr. Blocker Mr. Dreyer
 Mr. Butterworth Mrs. Scanlon
 Mr. Carbone Mr. Meringolo Ms. Becker

NO: None.
 Mrs. Nyquist abstained on resolution #1.
 Resolution #1 carried 7-0-1.

It was moved by Mrs. Scanlon and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for November 3 - November 24, 2008, including payroll, for payment as follows:

APPROVAL OF
 BILLS LIST

Bills List for Nov. 3 through 24, 2008 (including payroll)

Fund 10	\$ 23,296.58
Current Expense-Fund 11	\$705,761.77
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 24,660.85
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$753,719.20

(Mr. Carbone abstained on resolution #2.)

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Agreement with On-Tech of Red Bank, New Jersey, for E-rate Application Completion Services for the 2009-2010 school year. Cost of the service is 20% of any funding received, to be reimbursed by the savings realized from filing the application.

APPROVAL OF
 ON TECH
 AGREEMENT

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, retroactively approve a payment in the amount of \$2,496.00 to the Union County Educational Services Commission for extended school year transportation to Cedar Hill School for special education student #2016245.

APPROVAL OF
PAYMENT FOR
TRANSPORTATION

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution:

APPROVAL OF
403(B) PLAN

Whereas in response to recently released IRS regulations establishing a requirement for written documentation of the 403(B) tax-sheltered program offered to employees of the Long Hill Township Board of Education (the "District");

Whereas the District wishes to adopt the 403(B) Plan Document, a copy of which is attached to this agenda; and

Whereas this document is based upon model language released by the IRS for such purpose;

THEREFORE BE IT RESOLVED, that the Board does hereby adopt the 403(B) Plan Document for Public Education Organizations (the "Plan"), which will, at all times, conform to the regulations of Section 403(B) of the Internal Revenue Service Code and applicable regulations; and

BE IT FURTHER RESOLVED, that it is the intention of the Board that the 403(B) program will conform with all federal and state statutory and regulatory requirement applicable to 403(B) plans, except that the program set forth above shall not be subjected to the requirements of Title I of ERISA because the district is exempt from such requirements; and

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator to act on the Board's behalf with respect to this plan and to take any and all actions necessary or desirable to implement, maintain, and administer the plan set forth above in accordance with the Board's intentions and all applicable state and federal laws.

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a 2008-2009 Joint Transportation Agreement with the Warren Township School District for regular education student transportation for three Central School Math students for route #W-137 at a total cost of \$900.00.

APPROVAL OF
TRANSPORTATION
AGREEMENT

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL
OF TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6,7:

YES: Mr. Blocker Mr. Dreyer Mrs. Nyquist
 Mr. Butterworth Mrs. Scanlon
 Mr. Carbone Mr. Meringolo Ms. Becker

NO: None.
(Mr. Carbone abstained on resolution #2.)
Resolution #2 carried 7-0-1.
Resolutions 3,4,5,6,7 carried 8-0.

It was moved by Mrs. Nyquist and seconded by Mrs. Scanlon that the Long Hill Township Board of Education approve the following recommendation of the Superintendent numbered 8,9,10,11.

Any Board Member who takes exception to any of the following action may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Director of Special Services, approve payment to Above and Beyond Learning Group for Home Programmer-Teacher services. Student #999903 is to receive, in accordance with the student's IEP, 10 sessions per week with a home programmer, 1 hour each session, at

APPROVAL
OF HOME
PROGRAMMING

a cost of \$85.00 per session, 2 sessions per week with the Program Coordinator at a cost of \$145.00 per hour and 2 hours per month of team meetings. Services will begin December 1, 2008 and continue until June 30, 2009. The total cost for services is not to exceed \$34,000.00. Approval of these services replaces home programming services currently being provided by the Morris Union Jointure Commission, The arrangement outlined in the above resolution provides for the services, as required by the IEP, at a substantial savings over the previous contractual arrangement.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept with regret, the resignation for the purpose of retirement of Virginia Martell from the position of ESL teacher effective December 1, 2008.

V. MARTELL
RESIGNATION

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointments:

APPROVAL
OF STIPEND
POSITIONS

Sport/Activity	Advisor	Stipend
Boys' Basketball	Peter Hockmeyer	\$2,557.01*
Girls' Basketball	Kerri Altebrando	\$2,557.01*
Girls' Softball	Peter Hockmeyer	\$2,557.01*

*Stipend to be paid from existing activity account balances and/or pay to play/participate fees paid.

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

K. GREVES
APPOINTED
SUB.TEACHER

Katie Greves

ROLL CALL VOTE on resolutions 8,9,10,11:

YES: Mr. Blocker Mr. Dreyer Mrs. Nyquist
 Mr. Butterworth Mrs. Scanlon
 Mr. Carbone Mr. Meringolo Ms. Becker

NO: None.

Resolutions 8,9,10,11 carried 8-0.

It was moved by Mr. Blocker and seconded by Mrs. Scanlon that the Long Hill Township Board of Education approve the following recommendation of the Superintendent numbered 12,13,14.

Any Board Member who takes exception to any of the following action may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the second reading of the following policy:

APPROVAL
OF POLICY

3220/3230 State Funds/Federal Funds

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the deletion of the following policy:

DELETION
OF POLICY

4219.23 Smoking, Drinking, Use of Drugs
 and Gambling in School Worksites

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the submission of the Long Hill Township School District's Five-Year Preschool Program Plan for the period 2009-2010 through 2013-2014 to the New Jersey Department of Education.

APPROVAL
OF 5 YEAR
PRESCHOOL
PROGRAM

ROLL CALL VOTE on resolutions 12,13,14:

YES: Mr. Blocker	Mr. Dreyer	Mrs. Nyquist
Mr. Butterworth		Mrs. Scanlon
Mr. Carbone	Mr. Meringolo	Ms. Becker

NO: None.

Resolutions 12,13,14 carried 8-0.

ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS

Mrs. Nyquist raised the issue of celebrating holidays in Gillette School. She said that in past years they tried to make them a learning experience and an inclusive activity.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board go into private session for the purpose of discussing negotiations with the Long Hill Education Association.

PRIVATE
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature. Motion carried 8-0. Into private session at 8:12 p.m.

(Mr. Dreyer left the meeting at this point as his sister is a member of the LHEA.)

It was moved by Mr. Carbone and seconded by Mr. Meringolo that the Board return to public session. Motion carried 7-0. Into public session at 9:10 p.m.

PUBLIC
SESSION

It was moved by Mr. Meringolo and seconded by Mrs. Scanlon that the meeting adjourn. Motion carried 7-0. Meeting adjourned at 9:12 p.m.

ADJOURNMENT

REGULAR MONTHLY MEETING

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NOVEMBER 24, 2008

FUTURE MEETING DATES

December 15, 2008 – Worksession and Regular Meeting – Gillette Board Office –
7:30 p.m.

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

Dr. Rene Rovtar
Superintendent

JE:mh