

LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION
NOVEMBER 10, 2008

The Long Hill Township Board of Education held a Worksession on Monday, November 10, 2008 in the Gillette Board Office. The meeting was called to order by Board President Suzanne Becker at 7:30 p.m.

MEMBERS PRESENT: Mr. Blocker, Mr. Butterworth, Mr. Carbone, Mr. Dreyer,
Mr. McCarthy, Mr. Meringolo, Mrs. Nyquist, Mrs. Scanlon,
Ms. Becker.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Dr. Wetherell, Asst. Supt./Gillette School Principal
Mr. Cimino, Central School Principal
Mrs. Dawson, Millington School Principal
Mr. Blinder, Technology Coordinator
Mrs. Barbara, LHEA Co-President
2 township residents

PLEDGE OF ALLEGIANCE: Ms. Becker led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Negotiations – Mr. Meringolo will discuss negotiations with the Teamsters in private session.

Community Relations – Mr. Carbone attended 4 programs in Atlantic City and will conduct a committee meeting to discuss his information.

Township Liaison – Mrs. Scanlon attended the Township Committee meeting and there was nothing discussed which relates to the Board of Education. Mr. Vitureira and Mrs. Harrington were elected to the committee.

Buildings & Grounds – Mr. Dreyer reported on a meeting held prior to this meeting and noted that Mr. Schwartz is working on various building repairs in each school. Dr. Rovtar and Mr. Esposito are meeting with the Township on Thursday to discuss issues related to Recreation activities.

Policy – Mrs. Nyquist reported the committee met last week and there are 4 policies on the agenda tonight which can be deleted as the subjects they cover are addressed in law, code and employee contracts. There are also resolutions to approve a first reading of two policies and the adoption of two policies.

Finance – Mr. McCarthy discussed the budget development schedule put together by Mr. Esposito. The committee also reviewed the payroll figures and the Board Secretary and Treasurer report and found all in order.

SUPERINTENDENT'S UPDATE

Dr. Rovtar talked about the following issues:

- We are winding down on State reporting.
- Parent-teacher conferences were last week. She is considering changing how these are conducted due to larger class sizes. Discussion ensued regarding the possibility of revising next year's calendar.
- Mr. Cimino has headed up a review of student information systems, as SASI will not be supported next year. Dr. Rovtar asked that the technology committee meet to look at his findings and provide input on this process.

ASSISTANT SUPERINTENDENT'S UPDATE

Dr. Wetherell reported on the following:

- Walk for Autism raised almost \$3,000 and 17 staff members participated.
- Met with sending districts curriculum coordinators.
- Curriculum meetings scheduled for November 24.
- Parents of Exceptional Children Group meeting was well attended.

Discussion ensued regarding sending districts, curriculum revisions and student testing.

Mr. Cimino talked about the following topics:

- Veteran's Day ceremony is tomorrow outside Central School.
- Thanked PTO for donating money for math textbooks and for sponsoring a speaker at a recent assembly.
- Boston trip – Mr. Cimino and Dr. Rovtar surveyed parents regarding cost. As a result, the trip will be reduced from 3 to 2 days. The most popular destinations will be included in the new itinerary.
- Mr. Cimino thanked the Social Studies teachers for running a mock election.
- Central School belongs to the school consortium of NJ which sponsors various activities in Morris County. Mr. Cimino reported that teachers volunteered for every activity, so we will participate again this year.
- Marking period ends tomorrow.
- American Education Week will be celebrated next week.

Mrs. Dawson talked about the following topics:

- School goal relates to second grade Math testing. Teachers have been using packets she developed to teach the children math.
- Millington School also conducted a mock election.
- The Halloween Parade was a success.
- Teacher conferences were held and ran smoothly.
- Veteran's Day will be commemorated tomorrow; Mrs. Dawson thanked Mrs. Kehoe and others who helped with the plans.
- Marking period ends tomorrow.

Mr. Blinder talked about the following topics:

- New servers are working well and all PC's are running in classrooms.
- He is meeting with first grade teachers on a grant proposal.
- All Board Members now have e-mail addresses to use.

BOARD SECRETARY’S UPDATE

Mr. Esposito talked about the following topics:

- The ASSA and the DRTRS reports have been submitted to the DOE. He thanked Dr. Rovtar for helping out with the data.
- Mr. Esposito will meet with the Principals and Mrs. Yavelberg to give them budget material and review the process.
Custodial and Maintenance Outsourcing – bidding specs are complete and were reviewed by attorneys. The document will be complete by the end of the week.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

MRS. GRONSKE stated FORCE has \$15,000 in potential grant funding and stated that First Investors will be awarding more grants in 2009.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Carbone and seconded by Mrs. Scanlon that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

October 27, 2008 – Regular Meeting – Public and Private Sessions

ROLL CALL VOTE on resolution #1:

YES: Mr. Blocker	Mr. Dreyer	
Mr. Butterworth	Mr. McCarthy	Mrs. Scanlon
	Mr. Meringolo	Ms. Becker

NO: None.
Mr. Carbone and Mrs. Nyquist abstained.
Resolution #1 carried 7-0-2.

It was moved by Mrs. Nyquist and seconded by Mrs. Scanlon that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2, 3, 4, 5, 6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payroll for October, 2008:

APPROVAL OF PAYROLL

Payroll October 30, 2008	
Fund 10	\$ 23,454.66
Current Expense-Fund 11	\$389,070.39
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$412,525.05

3. RESOLVED that the Long Hill Township Board of Education, pursuant to NJAC 6:20-2.13(E), certifies that as of August 31, 2008, after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

APPROVAL OF AUGUST BD.SEC. REPORT

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the month ending August 31, 2008.

APPROVAL OF AUGUST TREAS.

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for August, 2008 (attached).

APPROVAL OF TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL
OF TRAVEL

ROLL CALL VOTE on resolutions 2, 3, 4, 5, 6:

YES: Mr. Blocker Mr. Dreyer Mrs. Nyquist
 Mr. Butterworth Mr. McCarthy Mrs. Scanlon
 Mr. Carbone Mr. Meringolo Ms. Becker

NO: None.

Resolutions 2,3,4,5,6 carried 9-0.

It was moved by Mr. Butterworth and seconded by Mrs. Scanlon that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7, 8, 9, 10, 1A, 2A.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the salary guide movement for Christie Cortese for the 2008-2009 school year from Step 1 BA \$42,595 to Step 1 BA +30 \$45,395.00.

MOVE ON
SALARY GUIDE

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment:

D. JUNIOR
APPOINTED
CHEERLEADING
ADVISOR

Sport/activity	Advisor	Stipend
Cheerleading	Danielle Junior	\$1,948.90*

*Stipend to be paid from existing activity account balances and/or pay to play/participate fees paid.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

M. NORD
APPOINTED
SUB.TEACHER

Megan Nord Lauren Lozowski (substitute nurse)

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the second reading of the following policies:

ADOPTION
OF POLICIES

1100 Communicating with the Public
3541.31R Use of Privately Owned Vehicles

A1. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the first reading of the following policy:

FIRST READING
OF POLICY

3220/3230 State Funds; Federal Funds

2A. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the deletion of the following policies:

DELETION
OF POLICIES

4115/4116AG Teacher Evaluation (Administrative Guidelines), dated Dec. 21, 1998
4115/4116 Teacher Evaluation, dated Jan.29, 1999
4117.4 Personal Reduction/Abolishing a Position, dated April 23, 1979
4117.41 Non-Renewal, dated June 25, 1990

ROLL CALL VOTE on resolutions 7, 8, 9, 10, 1A, 2A:

YES: Mr. Blocker Mr. Dreyer Mrs. Nyquist
 Mr. Butterworth Mr. McCarthy Mrs. Scanlon
 Mr. Carbone Mr. Meringolo Ms. Becker

NO: None.
Resolutions 7, 8, 9, 10, 1A, 2A carried 9-0.

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mrs. Scanlon that the Board go into private session for the purpose of discussing **negotiations with the Teamsters.**

PRIVATE
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature. Motion carried 9-0. Into private session at 8:24 p.m.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Board return to public session. Motion carried 9-0. Into public session at 8:36 p.m.

PUBLIC
SESSION

A3. It was moved by Mrs. Scanlon and seconded by Mr. Meringolo that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a one year contract with the Teamsters Union, representing district custodian and maintenance personnel, for the period July 1, 2008 through June 30, 2009 which represents a salary increase of 3.67%.

APPROVAL OF
TEAMSTERS
CONTRACT

ROLL CALL VOTE on resolution A3:

YES: Mr. Blocker Mr. Dreyer Mrs. Nyquist
 Mr. Butterworth Mr. McCarthy Mrs. Scanlon
 Mr. Carbone Mr. Meringolo Ms. Becker

NO: None.

Resolution A3 carried 9-0.

It was moved by Mr. Meringolo and seconded by Mrs. Scanlon that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 8:39 p.m.

ADJOURNMENT

FUTURE MEETING DATES

November 24, 2008 – Regular Meeting – Gillette Board Office – 7:30 p.m.
December 15, 2008 – Worksession and Regular Meeting – Gillette Board Office – 7:30 p.m.

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

Dr. Rene Rovtar
Superintendent