

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
JANUARY 25, 2010

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, January 25, 2010 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Mr. Blocker, Mr. Carbone, Mr. Dreyer, Mr. McCarthy,  
Mr. Meringolo, Dr. Rae, Dr. Verlezza, Mrs. Scanlon.

MEMBERS ABSENT: Ms. Barone.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mrs. Franklin, LHEA President  
1 township resident

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on June 25, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

Mrs. Scanlon stated she had comments from residents regarding:

- Adequate yearly progress benchmark in mathematics at Millington School.
- Difficulty in hearing Board Members at televised meetings; they should speak into the microphone.

## BOARD COMMITTEE REPORTS

Finance – Mr. McCarthy reported the committee met and reviewed the bills and found all in order for payment. He stated the vote on the budget will be on April 20, 2010 and that the increase in tax levy last year was 2.94%. Mr. McCarthy also stated that the committee and administrators continue to reduce the budget in order to get below the 4% mandated cap.

Buildings & Grounds – Mr. Dreyer said that the HVAC repairs at Central are in the works and should be done in early February. The SPORT group met with Mr. Villar to discuss its mission and plans for the future. The group will contribute to fencing equipment and to Pay-to-Play sports and activities. There will be a SPORT meeting at Central School on Wednesday at 7:30 p.m.

Technology – Mr. Blocker said that a meeting was held this morning. He noted that Mr. Blinder gave a demonstration on a potential new teaching tool for the classroom. Business FIOS is up and running at each of the schools. The Technology plan for the next 3 years is being worked on by Mr. Blinder and Dr. Rovtar. Mr. Meringolo stated that the new tools are putting a strain on our bandwidth.

Policy – Mr. Carbone stated resolution #14 is a second reading of the policy which is required for QSAC. The policy in resolution #15 had to be revised due to a recent change in State regulations.

Mrs. Scanlon attended the PTO meeting and reported on the following:

- Candy sale is coming up.
- Walkathon is being considered.
- Raised \$2,000 through box tops last year for Gillette School.
- Bingo night is April 9, 2010
- Chairperson needed for Medieval Day.
- Approved \$2,080 for the Central School consortium
- Approved equipment for the nurses office at Central.

Mrs. Scanlon also reported that her meeting with the sending districts included a discussion of each school's policies, potential changes in education with a new governor, and other issues.

## SUPERINTENDENT'S UPDATE

Dr. Rovtar reported that last Monday the faculty participated in a full day of inservice. There were a number of different sessions that took place. In the afternoon the

curriculum committees met. The language arts committee began the process of identifying new textbooks or other curriculum materials to be purchased in 2010-2011.

Dr. Rovtar also commented on the End of Course Algebra I test that our 8<sup>th</sup> grade Algebra students will be taking in May. Mrs. Sepe attended a two day technical assistance conference on this test. Long Hill's Algebra I curriculum mirrors the high school's Algebra I curriculum.

The Hope for Haiti Penny Drive was very successful, with a total to date of \$1,400 collected.

Today was the first official day for Mrs. Jones as Gillette School Principal/Director of Curriculum and Instruction.

#### BOARD SECRETARY'S UPDATE

Mr. Esposito reported that he and Dr. Rovtar have gone through the details of each school's budget requests, as well as the Technology Department, and pared down certain areas. More revisions will be forthcoming following the administrators meeting this Wednesday.

The County Business Administrator has informed us that there is a great deal of uncertainty regarding timelines for the budget review and approval process. He said that the governor's address is scheduled for March 16, meaning we would get state aid figures by March 18, approve our budget at our March 22 Board meeting and submit it by March 23 to the County for approval. If the County office has signed off on it within a week, we would have to hold the Public Hearing on the budget on March 29. The week of March 29 the school is closed for spring break, but we would have to have the meeting to at least approve the budget.

Mr. Esposito stated that he has been working with Brian Foley, the health benefits consultant, to explore other companies to see if we might be able to get lower rates, but the other companies were not able to compete with the State Health Benefit Plan premiums.

Mr. Esposito reminded the Board Members to turn in their financial disclosure forms as soon as possible if they have not already done so.

#### COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents

the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public at this time.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Blocker and seconded by Mr. Meringolo that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

Jan. 11, 2010 – Worksession Meeting – Public Session

ROLL CALL VOTE on resolution #1:

YES:	Mr. Dreyer		
	Mr. Blocker	Mr. McCarthy	Dr. Verlezza
	Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.  
Dr. Rae abstained on resolution #1.

Resolution #1 carried 7-0-1.



It was moved by Mr. McCarthy and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7,8,9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for December 15 and 23, 2009 and the List of Bills for December 10, 2009 and January 7, 12, 15 and 25, 2010 for payment as follows (as attached):

APPROVAL OF BILLS LISTS

## Payroll for December 15, 2009

Fund 10	\$ 22,353.55
Current Expense-Fund 11	\$379,658.65
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$402,012.20

## Payroll for December 23, 2009

Fund 10	\$ 22,015.69
Current Expense-Fund 11	\$355,423.24
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$377,438.93

## Bills List for December 10, 2009

Fund 10	\$ -0-
Current Expense-Fund 11	\$ -0-
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 199.99
Capital Projects-Fund 30	\$ -0-
Debt Services – Fund 40	\$ -0-
Total	\$ 199.99

## Bills List for January 7, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$ -0-
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 499.98
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 499.98

## Bills List for January 12, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$114,950.68
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$114,950.68

Bills List for January 15, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$ -0-
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$462,440.00
Total	\$462,440.00

Bills List for January 25, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$349,295.59
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 40,567.99
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$389,863.58

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of November 30, 2009 after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
NOVEMBER, 2009

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending November 30, 2009.

APPROVAL OF  
BD. SEC. & TREAS.  
REPORT, NOV.  
2009

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for November 2009.

APPROVAL OF  
NOV. 2009  
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of December 31, 2009 after review of the Board Secretary’s monthly financial report (appropriations

APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
DECEMBER, 2009

section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

7. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending December 31, 2009.

APPROVAL OF  
BD. SEC. & TREAS.  
REPORT, DEC.  
2009

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for December 2009.

APPROVAL OF  
DEC. 2009  
TRANSFERS

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

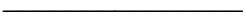
APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6,7,8,9.

YES:                      Mr. Dreyer        Dr. Rae  
                              Mr. Blocker      Mr. McCarthy    Dr. Verlezza  
                              Mr. Carbone     Mr. Meringolo   Mrs. Scanlon

NO:    None.

Resolutions 2,3,4,5,6,7,8,9 carried 8-0.



It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, and the Director of Special Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a neuro-developmental evaluation for student #35690934210.

APPROVAL OF  
PAYMENT TO  
DR. AMORAPANTH

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a clarification to a resolution approved at the October 26, 2009 meeting. Home instruction for student #1487925374 will be provided on an as needed basis due to chronic illness by Lynn Kaplan at the contractual hourly rate of \$33.95.

APPROVAL OF  
HOME  
INSTRUCTION

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2009-2010 school year:

APPROVAL OF  
SUB. TEACHER

Melissa Markowich

ROLL CALL VOTE on resolutions 10,11,12:

YES:	Mr. Dreyer	Dr. Rae
	Mr. Blocker	Mr. McCarthy
	Mr. Carbone	Mr. Meringolo
		Dr. Verlezza
		Mrs. Scanlon

NO: None.

Resolutions 10,11,12 carried 8-0.

It was moved by Mr. Carbone and seconded by Mr. Meringolo that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 13,14,15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Millington School Principal, approve the departmentalization of the fifth grade instructional schedule beginning in the 2010-2011 school year.

APPROVAL OF DEPARTMENTALIZATION OF 5<sup>TH</sup> GRADE SCHEDULE

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Policy Committee, adopt the policy listed below on a second reading:

ADOPTION OF POLICY

Policy 3326 Payment for Goods and Services

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Policy Committee approve the policy listed below on a first reading:

FIRST READING OF POLICY

Policy 4112.8 Nepotism

ROLL CALL VOTE on resolutions 13,14,15:

YES:	Mr. Dreyer	Dr. Rae	
	Mr. Blocker	Mr. McCarthy	Dr. Verlezza
	Mr. Carbone	Mr. Meringolo	Mrs. Scanlon

NO: None.

Resolutions 13,14,15 carried 8-0.

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ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS:

Dr. Rae commented that he liked the idea that Mr. Hockmeyer, Central School basketball coach, asks students on teams to wear nicer clothes on days of away games. He thought that the Board might consider the potential for student uniforms in school. Discussion ensued regarding the concept of public school uniforms. Dr. Rovtar commented that it would be prudent to get a healthy amount of input from both students and parents on an issue such as this. Mr. Meringolo suggested surveying the public to get initial insight

into the community viewpoint. Mrs. Scanlon asked the Community Relations committee to look into this with Dr. Rovtar's assistance. It was suggested that this could start with Central students only and then expand to the district.

Mrs. Scanlon noted that there are also 3 seats open on Election Day and petitions are due in the Board Office by March 1, 2010 at 4:00 p.m.

Dr. Rae asked about the Special Ed. plan and Dr. Rovtar responded.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 8-0. Meeting adjourned at 8:40 p.m.

ADJOURNMENT

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#### FUTURE MEETING DATES

February 8, 2010 – Worksession – Town Hall – 7:30 p.m.

February 22, 2010 – Regular Meeting – Town Hall – 7:30 p.m.

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar  
Superintendent of Schools

JE:mh