

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION AND REGULAR MEETING  
SEPTEMBER 22, 2008**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Mr. Blocker  
Mr. Butterworth  
Mr. Carbone, Sr.

Mr. Dreyer  
Mr. McCarthy  
Mr. Meringolo

Mrs. Nyquist  
Mrs. Scanlon  
Ms. Becker

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**ASSISTANT SUPERINTENDENT'S UPDATE**

**ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

September 8, 2008 – Regular Meeting – Public & Private Sessions (attached)

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for August 29, 2008 and September 15, 2008 and the List of Bills for September 10-11, 2008 and September 17-22, 2008 for payment as follows (as attached):

**Payroll for August 29, 2008**

Fund 10	\$ 70,921.35
Current Expense-Fund 11	\$ 73,759.49
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services – Fund 40	\$ -0-
Total	\$144,680.84

**Payroll for September 15, 2008**

Fund 10	\$ 23,390.48
Current Expense-Fund 11	\$425,967.27
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services – Fund 40	\$ -0-
Total	\$449,357.75

**Bill List for September 10-11, 2008**

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 63,975.00
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services – Fund 40	\$ -0-
Total	\$ 63,975.00

**Bill List for September 17-22, 2008**

<b>Fund 10</b>	<b>\$ 150.67</b>
<b>Current Expense-Fund 11</b>	<b>\$293,857.84</b>
<b>Capital Outlay-Fund 12</b>	<b>\$ -0-</b>
<b>Special Revenue Fund-Fund 20</b>	<b>\$ 37,604.70</b>
<b>Capital Projects-Fund 30</b>	<b>\$ -0-</b>
<b>Debt Services – Fund 40</b>	<b>\$ -0-</b>
<b>Total</b>	<b>\$331,613.21</b>

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, acknowledge, with sincere appreciation, the receipt of a donation from F.O.R.C.E. in the amount of \$1,175.00, representing the profit from the circus carnival held in June 2008. The amount to be used to purchase needed textbooks.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, enter into a contract with the Bridgewater-Raritan Regional School District for Reading Recovery Training and Technical support for the 2008-2009 school year at an annual cost of \$700.00.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the submission of the Fiscal Year 2009 No Child Left Behind Grant Application to the New Jersey Department of Education.

	Long Hill	St. Vincent's	Total
Title IIA	\$18,681	\$ 4,439	\$23,120
Title III	\$ 3,756		\$ 3,756
Title IV	\$ 1,399	\$ 334	\$ 4,780
Totals	\$23,836	\$ 4,773	\$28,609

The Long Hill Township Board of Education also approves the participation of the district in a Title III Consortium for the expenditure of the Title III grant funds in accordance with state regulation. The Warren Township School District shall serve as the LEA for the consortium.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the submission of the Fiscal Year 2009 I.D.E.A. Grant Application to the New Jersey Department of Education.

	Long Hill	St. Vincent's	Total
Basic	\$220,133	\$ 20,478	\$240,611
Preschool	\$ 11,619		\$ 11,619
Totals	\$231,752	\$ 20,478	\$252,230

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Regular Education bus routes in 2008-09:

ROUTE	DESTINATION	ANNUAL COST
917	Kindergarten	\$17,865.00
918	Kindergarten	\$17,865.00
919	Kindergarten	\$23,670.00
933	CSV-1 & GM-9	\$27,495.00
957	GM-7	\$28,921.50
967	GM-5 & CSV-5	\$44,122.50
981	CSV-4 & GM-1	\$41,085.00
<b>TOTAL</b>		<b>\$201,024.00</b>

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Special Education bus routes in 2008-09:

ROUTE	DESTINATION	ANNUAL COST	AIDE per diem
902	PG Chambers	\$21,397.43	\$63.56
906	ECLC	\$26,428.88	\$63.56
913	Midland	\$46,999.94	\$77.69
941	SKIP	\$79,672.50	\$127.13
954	Bright Beginnings	\$33,960.98	\$70.62
<b>TOTAL</b>		<b>\$208,459.73</b>	

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Special Education Extended Year bus routes in 2008-09:

ROUTE	DESTINATION	ANNUAL COST
901S	PG Chambers	\$5,319.63
903S	ECLC-Chatham	\$3,236.05
913S	Midland School	\$5,974.74
928S	Bright Begin.	\$5,004.04
931S	Gillette	\$17,017.50
942S	Gillette	\$12,206.25
<b>TOTAL</b>		<b>\$48,758.21</b>

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with Dealaman Enterprises for the following Regular Education bus routes in 2008-09:

ROUTE	-----Contract Number-----			ALL ROUTES
	01-01	CP2	02-01	
CSV2		\$20,957.05		\$20,957.05
CSV3	\$21,155.45			\$21,155.45
CSV6		\$20,831.38		\$20,831.38
CSV7		\$20,893.20		\$20,893.20
G/M2		\$21,264.08		\$21,264.08
G/M3	\$20,429.46			\$20,429.46
G/M4		\$21,387.71		\$21,387.71
G/M6	\$22,873.97			\$22,873.97

G/M8	\$21,318.60			\$21,318.60
G/M10			\$37,251.94	\$37,251.94
G/M11			\$31,243.56	\$31,243.56
G/M12			\$31,243.56	\$31,243.56
<b>TOTAL</b>	<b>\$85,777.48</b>	<b>\$105,333.42</b>	<b>\$99,739.07</b>	<b>\$290,849.97</b>

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Director of Special Services, approve a revised tuition rate for out-of-district student #2016245 to attend Cedar Hill School, Bernards Township School District. The extended year tuition rate is now \$10,997.62 and the regular year rate is \$69,885.00, for a total due of \$80,882.62. The increase is the result of a one-to-one aide that is required by the student's I.E.P.

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Director of Special Services, approve Occupational Therapy services for student #999909. P.G. Chambers School will provide one 30-minute session per month, at the student's school, beginning September 2008 and ending December 2008. The cost is \$64.00 per session, and the total cost will not exceed \$256.00

ACTION OF THE BOARD \_\_\_\_\_

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the payment of \$2,100.00 to Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. to conduct a bilingual psychological, learning and speech/language evaluation for Student #2130 to determine eligibility for special education classification.

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the payment to the Morris Union Jointure Commission for Home Programmer-Teacher services. Student #999903 is to receive 6 sessions per week, 1 hour each session, at the cost of \$129.00 per session. Services will be provided for the 2008-2009 school year as set forth in the student's IEP. The cost for services for the 2008-2009 school year is not to exceed \$31,000.00.

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve Occupational and Physical Therapy sessions for student #2011827. Bright Beginnings will provide one 30-minute session of O.T. and one 60-minute session of P.T. per week at the student's school for the 2008-2009 school year. Total costs will not exceed \$4,733.00 (O.T. is \$1,591 and P.T, is \$3,182).

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the provision of home instruction for student #4569003988. Home instruction to be provided by Mrs. T. Heide, 5 hours per week, and Mrs. K. Flint, 5 hours per week, beginning September 15, 2008 until the student is able to return to school.

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the field trips as listed below:

October 17, 2008 \$6.00 per person Parent paid	Wightman's Farm Morristown, NJ	SKIP – AM (7 or 8 students) Ms. Wycko (+ 5 chaperones)
October 17, 2008 \$6.00 per person Parent Paid	Wightman's Farm Morristown, NJ	SKIP – PM (12 students) Ms. Wycko (+4 chaperones)

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the assignment of Isis Gonzales as a student teacher at Central Middle School from September through December, 2008. Ms. Gonzales will be assigned to Mr. Hockmeyer, Ms. McCoy and Mr. Salzer and will be teaching social studies at the sixth and eighth grade levels.

ACTION OF THE BOARD \_\_\_\_\_

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Sarah Peterman as a Second Grade Teacher Leave Replacement for Kimberly Horincewich from October 6, 2008 through February 27, 2009 at the Step 1 BA Salary of \$42,595.00 prorated. Up to three additional days for transition purposes are also approved prior to the commencement of Mrs. Horincewich's leave.

ACTION OF THE BOARD \_\_\_\_\_

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve a medical leave of absence for Terri Kordal, special education teacher at Central School, beginning October 1, 2008 through December 10, 2008 (leave may be shorter in length depending on doctor's clearance to return to work).

ACTION OF THE BOARD \_\_\_\_\_

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the appointment of Susan Stone as a teacher aide at Millington School for the period September 23 through June 30, 2008 at the Step 1 salary of \$27,343.00 prorated.

ACTION OF THE BOARD \_\_\_\_\_

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve an increase in the hours for Donna Strock, teacher assistant at Millington School, from 3.35 hours daily to 4 hours daily effective September 4, 2008 through June 30, 2008.

ACTION OF THE BOARD \_\_\_\_\_

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approved the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

Lisa Toto

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the second reading of the following policy:

3514            Equipment

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**PRIVATE SESSION**

Moved that the Board go into Private Session for the purpose of discussing **negotiations with the Teamsters and other legal or contractual matters**. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature.

ACTION OF THE BOARD \_\_\_\_\_

**ADJOURNMENT**

**FUTURE MEETING DATES**

October 13, 2008 – Worksession – Gillette Board Office – 7:30 p.m.

October 27, 2008 – Regular Meeting – Gillette Board Office – 7:30 p.m.