

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION AND REGULAR MEETING
AUGUST 18, 2008**

AGENDA

CALL TO ORDER

ROLL CALL

Mr. Blocker
Mr. Butterworth
Mr. Carbone, Sr.

Mr. Dreyer
Mr. McCarthy
Mr. Meringolo

Mrs. Nyquist
Mrs. Scanlon
Ms. Becker

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

PRIVATE SESSION - 5:30 P.M.

Moved that the Board go into Private Session for the purpose of reviewing negotiations information prepared by the New Jersey School Boards Association relative contract negotiations with Long Hill Township School District employee associations. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature.

ACTION OF THE BOARD _____

The Board of Education will return to public session at 7:30 P.M. for the Regular Meeting.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT’S UPDATE

ASSISTANT SUPERINTENDENT’S UPDATE

ADMINISTRATOR AND TECHNOLOGY COORDINATOR UPDATES

BOARD SECRETARY’S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

- 1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

July 21, 2008 – Board Retreat & Regular Meeting – Public & Private Sessions (attached)

ACTION OF THE BOARD _____

Financials

- 2. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for August 18, 2008 for payment as follows:

Fund 10	\$ 6,821.43
Current Expense-Fund 11	\$273,992.10
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services – Fund 40	\$330,763.13
Total	\$611,576.66

ACTION OF THE BOARD _____

- 3. RESOLVED, that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the signing of a deed between the Long Hill Township School District and the Township of Long Hill for the property located at 1802 Long Hill Road. This deed will confirm actions taken by the School District in 1933 to transfer the property to the Township for the sum of One Dollar.

ACTION OF THE BOARD _____

- 4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, donate the following obsolete and unneeded equipment to the Township of Long Hill:

Qty = 3 video cameras
Qty = 3 Panasonic monitors, LHBOE Asset Tags: 1053, 1054,1055
Qty = 1 Video\Audio Patch Panel
Qty = 2 Audio Mixer SURE M267
Qty = 1 SURE AMS 8000 Microphone Mixer
Qty = 1 Realistic Stereo Audio Selector
Qty = 1 Video\Audio distribution Amplifier
And other misc. related ITV hardware.

All equipment will be picked up by Long Hill Township personnel.

ACTION OF THE BOARD _____

- 5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator, accept the following funds for the 2008-09 school year:

Chapter 192	\$18,911
Chapter 193	\$51,134
Non-Public Technology	\$ 8,920
Non-Public Textbooks	\$12,753
Non-Public Nursing	\$17,215

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator, approve a Non-Public Services agreement with the Educational Services Commission of Morris County to provide administration of the following programs:

Chapter 192
Chapter 193
Non-Public Technology
Non-Public Textbooks
Non-Public Nursing

ACTION OF THE BOARD _____

Special Education

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the payment of an audited back charge in the amount of \$4,721.00 for the 2006-2007 school year for a Long Hill student who attended the Calais School.

ACTION OF THE BOARD _____

8. Approval of Out of District Tuition Student: RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator, approve the placement of student # _____ in the Department of Children and Families Regional School program for the 2008-09 school year at a tuition rate of \$139.77 per diem for 220 school days. Total annual tuition is \$30,750.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, submit the following requests to the Executive County Superintendent:

Elimination of the following special education programs:

Perceptually Impaired Class	Central School*
Neurologically Impaired Class	Central School*
Behaviorally Disabled Class	Central School*

*These programs were previously terminated but no official notification was submitted to the County Superintendent.

Approval of the following special education programs:

SKIP (Special Kids in Preschool)	Preschool Disabled	Gillette School
KIT (Kids in Transition)	Autistic (PreK-1)	Gillette School
LLD (K-1)		Gillette School
LLD (2-5)		Millington School
Resource Center (2-5)		Millington School
Resource Center (6-8)		Central School

ACTION OF THE BOARD _____

Personnel

- 10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Lawrence Bliss as Head Night Custodian for the period July 1, 2008 to June 30, 2009 at a stipend of \$3,000.

ACTION OF THE BOARD _____

- 11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, appoint Lauren O'Donnell as Teacher Assistant at Gillette School for the period July 1, 2008 to June 30, 2009 at an annual salary of \$27,343., pending completion of the New Jersey Department of Education Criminal History Review Process.

ACTION OF THE BOARD _____

- 12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, _____ as Part Time Special Teacher at Central School for the period July 1, 2008 to June 30, 2009 at the Step _____ salary of \$_____, prorated (.49) to \$_____, pending completion of the New Jersey Department of Education Criminal History Review Process.

ACTION OF THE BOARD _____

- 13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the following change to the contract for René Rovtar, Superintendent of Schools:
The following paragraph is hereby deleted from the contract:

- 4. **Other Benefits**
 - C. Disability Insurance

The Board will provide a limited disability insurance policy of 60% of the superintendent's salary, up to \$6,000 per month coverage with a 90 day elimination period.

The Board will pay up to 50% of the premium for the superintendent's coverage in the disability insurance program to a maximum of \$1,400.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator, make the following changes (**in bold**) to the contract of Business Administrator/Board Secretary John Esposito:

- Item 1.5 Professional Growth
Add the language: **All travel reimbursements shall be in accordance with New Jersey Administrative Code and regulations promulgated by OMB.**
- Item 3.2 Merit Pay
Add the language: **Merit goals are attached, in accordance with New Jersey Administrative Code and regulations promulgated by OMB.**
- Item 6 Job Related Expenses
6.1 Reimbursement for Automobile Mileage
Employees who are required to travel to more than one location during a workday (exclusive of commuting to and from work), shall be reimbursed for mileage incurred between such locations at the current Board-approved rate, upon presentation of a duly executed voucher.
Travel reimbursements shall be in accordance with New Jersey Administrative Code and regulations promulgated by OMB.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the salary guide movement for Lisa Mastrogiovanni for the 2008-2009 school year from Step 10 MA \$59,525.00 to Step 10 MA + 30 \$62, 325.00.

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, revise the appointment of Doreen Unterwald, Teaching Assistant at Gillette School, from seven hours per day to four hours per day for the 2008-2009 school year. The annual salary based on .57 of Step 4 of the teaching assistant guide is \$16,184.01.

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approved the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

Michele Bonnesen
Mary McCloskey

Mary Lou Meyer
Katherine Zamarra

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approved the appointment of the following person to the Substitute Secretary List for the 2008-2009 school year:

Linda Harding

ACTION OF THE BOARD _____

Policy

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the first reading of the following policy:

3514 Equipment

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the second reading of the following policy:

4112.8 Nepotism

ACTION OF THE BOARD _____

OTHER

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, adopt the following resolution to request a waiver of the district's participation in the Special Education Medicare Initiative (SEMI) Program.

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2008-2009 school year, and

Whereas, the Long Hill Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Long Hill Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2008-2008 school year.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

Moved that the Board go into Private Session for the purpose of discussing **negotiations with the Teamsters and other legal or contractual matters**. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature.

ACTION OF THE BOARD _____

ADJOURNMENT

FUTURE MEETING DATES

September 8, 2008 – Worksession – Gillette Board Office – 7:30 p.m.

September 22, 2008 – Regular Meeting – Gillette Board Office – 7:30 p.m.