

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION AND REGULAR MEETING
DECEMBER 15, 2008**

AGENDA

CALL TO ORDER

ROLL CALL

Mr. Blocker
Mr. Butterworth
Mr. Carbone, Sr.

Mr. Dreyer
Mr. McCarthy
Mr. Meringolo

Mrs. Nyquist
Mrs. Scanlon
Ms. Becker

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ASSISTANT SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RECOGNITION

Recognition of Virginia Martell's service to the Long Hill Township School District upon her retirement

Recognition of Phoebe Sharp's service as the district's representative on the Long Hill Township Library Board

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

November 24, 2008 – Regular Meeting – Public & Private Sessions (attached)

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payroll for November 26, 2008 and the List of Bills for November 25 - December 15, 2008 for payment as follows:

Fund 10	\$ 23,099.72
Current Expense-Fund 11	\$769,145.42
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 34,745.15
Capital Projects-Fund 30	\$ 4,000.00
Debt Services – Fund 40	\$ -0-
Total	\$830,990.29

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to NJAC 6:20-2.13(E), certifies that as of September 30, 2008 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the month ending September 30, 2008.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for September, 2008.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the acceptance of E-rate funding as follows:

Verizon	\$6,516.00
Xtel	\$ 388.54
TMobile	\$ 416.00

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, retroactively approve a payment of \$3,471.30 to Somerset County Educational Services Commission for extended year transportation for the 2007-2008 school year to Rock Brook School for special education student #2012937.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the Comprehensive Annual Financial Report (CAFR), as prepared by William Colantano, School Auditor, for the period ended June 30, 2008.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Business Administrator to follow the Corrective Action Plan in order to implement the recommendations submitted in the June 30, 2008 Comprehensive Annual Financial Report. (The sole recommendation contained in the audit states that the district must make continuing efforts to increase the district's fund balance to properly meet unanticipated and emergency situations)

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, acknowledge, with gratitude, the receipt of a donation of \$1,751.23 from the Long Hill Township PTO to provide funding for the advisor's stipend for Tiger Talk, the Central School Student Newspaper, for the 2008-2009 school year.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, enter into a facilities agreement with the American Red Cross to use district school buildings as shelter sites in the event of a local emergency.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

13. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the provision of bedside instruction for student #5986153941. Bedside instruction will be provided by the Middlesex Regional Educational Services Commission for one (1) hour per day, five (5) hours per week at a rate of \$62.00 per hour, at Children's Specialized Hospital, New Brunswick. Beside instruction will begin December 1, 2008 and continue until the student is discharged, approximate anticipated duration is 6-8 weeks.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve Michelle Lawton, Behavioral Consultant, as a Board of Education contractor to provide services to the Long Hill Township School District for the 2008-2009 school year. The consultant will assess the needs of autistic students in the district with regard to educational programs/placements and home programming. Fee is \$125.00 per hour, not to exceed 12 hours.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, rescind the November 24, 2008 resolution approving a contract with the Above and Beyond Learning Group.

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve a contract effective December 1, 2008 with the Above and Beyond Learning Group to provide Home Programmer-Teacher services as follows: for student #999903 to receive, as per the student's IEP, 10 one-hour session per week with a home programmer at a cost of \$85.00 per session; 2 one-hour sessions per week with the Program Coordinator at a cost of \$145.00 per hour; and 2 hours per month of team meetings at a cost of \$230.00 per session. The cost of services is not to exceed \$40,000. through June 30, 2009. These services will replace home programming services currently being provided by the Morris Union Jointure Commission. Home services for this student have increased from 6 one-hour sessions per week to 10 one-hour sessions per week effective December 1, 2008 as per the student's IEP.

ACTION OF THE BOARD _____

Negotiations

17. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the retainer agreement between the Board and Schwartz Simon Edelstein Celso and Kessler to serve as negotiations counsel for the Board for the successor to the 2006-2009 Agreement between it and the Long Hill Education Association.

ACTION OF THE BOARD _____

Curriculum

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the field trip as listed below:

May 7, 2009	Staten Island Zoo	All Kindergarten
\$4.00 per student	Staten Island, NY	4 teachers and 17 parents
\$7.00 per adult		
Parent paid		

ACTION OF THE BOARD _____

Personnel

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Gillette School Principal, approve a school nurse practicum for Dorothy Bailey to be conducted at Gillette School with School Nurse Mary Beth Bawarshi for 14 weeks, one day per week, beginning January 20, 2009.

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approve an adjustment to the salary approved for Susan Verdes, part time Teacher of Spanish at Millington School from .49 of Step 1 MA \$22,243.59 to .55 of Step 1 MA \$24,967.25 for the 2008-2009 school year.

ACTION OF THE BOARD _____

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approve the appointment of Sarah Peterman as a Kindergarten Teacher Leave Replacement for Rose Mary DiCarlo from March 2 through June 18, 2009 at the Step 1 BA Salary of \$42,595.00 prorated.

ACTION OF THE BOARD _____

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

Christine DeISordo
Claire Romeo

Eunnee Spaven

ACTION OF THE BOARD _____

Policy

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approves the deletion of the following policies:

4151.9	Maternity Leave
4152	Vacation Policy-Full Time Twelve Month Employees
4151.1	Personal Illness and Injury/Health and Hardship
4151	Attendance Patterns – Tardiness

ACTION OF THE BOARD _____

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the first reading of the following policies:

2120	Organization Chart
Job Descriptions	Substitute Teacher Teacher Assistant Guidance Counselor – Central School District Guidance Counselor

ACTION OF THE BOARD _____

OTHER

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the following members of the New Jersey Quality Single Accountability Continuum Committee:

René Rovtar	Superintendent
John Esposito	School Business Administrator
Karen Wetherell	Asst. Superintendent/Gillette School Principal
Jennifer Dawson	Millington School Principal
Rick Cimino	Central School Principal
Jane Fragnito	Millington School Teacher
Maureen Furlong	Millington School Teacher
Terry Heidi	Central School Teacher
Bonnie Plotkin	Millington School Teacher
Karen Nyquist	Board Member
Lisa Scanlon	Board Member

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

Discussion of proposed revisions to 2009-2010 school calendar:

Proposal to change the November half days for parent teacher conferences from November 2, 3, and 4, 2009 to October 28 and 29 and November 10 and 11, 2009 (addition of one more half day to accommodate large class sizes). Action on the proposed changes will not occur until January, 2009.

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

Moved that the Board go into Private Session for the purpose of discussing negotiations with the LHEA and contract discussion with the Board's architect. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature.

ACTION OF THE BOARD _____

ADJOURNMENT

FUTURE MEETING DATES

January 12, 2009 – Worksession Meeting – Gillette Board Office – 7:30 p.m.
January 26, 2009 – Regular Meeting – Gillette Board Office – 7:30 p.m.