

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Long Hill Township Administration Building  
November 23, 2009  
7:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Dreyer  
Mr. McCarthy  
Mr. Meringolo

Dr. Rae  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on June 25, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**PRIVATE SESSION**

Immediately upon calling the meeting to order, the Board of Education will adjourn into private session to discuss the recommendation for appointment of a principal of Gillette School/Director of Curriculum and Instruction. The Board is expected to return to Public Session no later than 8:00 p.m.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**PRESENTATION OF June 30, 2009 AUDIT REPORT BY WILLIAM COLANTANO,  
DISTRICT AUDITOR**

**SUPERINTENDENT'S UPDATE**

**BOARD SECRETARY'S UPDATE**

## COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

## RESOLUTIONS

### Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

November 9, 2009 – Regular Meeting – Public Session

ACTION OF THE BOARD \_\_\_\_\_

### Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for October 15 and 30, 2009 and the List of Bills for October 27, November 17 and 23, 2009 for payment as follows (as attached):

Payroll for October 15, 2009	
Fund 10	\$ 22,885.32
Current Expense-Fund 11	\$ 360,567.27
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 383,452.59

Payroll for October 30, 2009	
Fund 10	\$ 22,635.12
Current Expense-Fund 11	\$ 354,632.87
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 377,267.99

Bill List for October 27, 2009

Fund 10	\$	-
Current Expense-Fund 11	\$	-
Capital Outlay-Fund 12	\$	25,794.50
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	25,794.50

Bill List for November 17, 2009

Fund 10	\$	-
Current Expense-Fund 11	\$	91,373.24
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	91,373.24

Bill List for November 23, 2009

Fund 10	\$	-
Current Expense-Fund 11	\$	411,992.70
Capital Outlay-Fund 12	\$	3,548.00
Special Revenue Fund-Fund 20	\$	81,484.14
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	497,024.84

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a contract with Statistical Forecasting, LLC of Secaucus, New Jersey for the preparation of a demographic study and presentation to the Board of Education for the period 2010 through 2014 at a cost of \$3,800.00.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of October 31, 2009 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending October 31, 2009.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for October 2009.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the Comprehensive Annual Financial Report (CAFR), as prepared by William Colantano, School Auditor, for the period ended June 30, 2009.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Business Administrator to submit and implement the Corrective Action Plan in order to implement the recommendations submitted in the June 30, 2009 Comprehensive Annual Financial Report. (as attached)

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following:

The Long Hill Township Board of Education agrees to participate in the **Alliance for Competitive Telecommunications** with the Monmouth-Ocean Educational Services Commission and the New Jersey Association of School Business Officials (NJASBO) for the period of July 1, 2010 to June 30, 2012. The Monmouth-Ocean Educational Services Commission shall be the lead Local Educational Agency (LEA) for this program. All New Jersey School districts are invited to participate in the **Alliance for Competitive**

**Telecommunications, which is intended to fulfill the districts obligation under 18A:55-3.**

The Board of Education shall provide the Commission with accurate data, i.e. telephone line numbers for each number included in the bid and any other appropriate information necessary for the development of bid specifications.

The Board of Education shall not solicit bids or enter into a contract that would jeopardize the award of a contract for cooperative telecommunication services by the Commission. The Board shall abide by the award of contract made by the Commission. The Board shall not withdraw from this agreement prior to June 30, 2012.

The Board understands that the services to be provided under this cooperative purchasing agreement will include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating district.

All fees for the work of the Commission and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor (s).

This participation agreement was approved at a regular board meeting of the Long Hill Township Board of Education held on November 23, 2009 and the Board of Education authorizes the School Business Administrator to execute this agreement on its behalf.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

11. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve the cost of a one-on-one aide for a trial period for student #5986153941, as per the student's IEP. The trial period is September 29, 2009 through December 31, 2009. The per diem rate is \$131.34 for 57 school days. The payment is to be made to the Cerebral Palsy Association of Middlesex County and is not to exceed \$7,486.38.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve the payment of a tuition adjustment for the 2007-2008 school year for students #7521077232 and #8997839272 who attended the extended school year program in the amount of \$86.00 to the Banyan School based on the certified tuition rate as determined by the New Jersey Department of Education.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator appoint \_\_\_\_\_ as Principal of Gillette School/Director of Curriculum and Instruction at the annual salary of \$\_\_\_\_\_ to be prorated for the period January 25, 2010 through June 30, 2010.

ACTION OF THE BOARD \_\_\_\_\_

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment:

Sport/activity	Advisor	Stipend
Cheerleading	Christie Cortese	\$2,026.86*

\*Stipend to be paid from pay to play fees paid.

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of the following people to the Substitute Teacher List for the 2009-2010 school year:

Jennifer A. Carriker                      Josie Smith                      Christopher Wheeler

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Curriculum Committee, approve the following curriculum guides:

Family and Consumer Science	Grade 6 cycle class
Physical Education	Grades K-8

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the field trips as listed below:

March 17, 2010	Kindergarten Trip	Easton, PA
\$20.00 approx. (parent paid)	Crayola Factory	5 teachers/19 parents 1 nurse

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing a professional services contract. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature.

ACTION OF THE BOARD \_\_\_\_\_

**ADJOURNMENT**

**FUTURE MEETING DATES**

December 14, 2009 – Workshop and Regular Meeting – Town Hall – 7:30 p.m.  
January 11, 2010 – Workshop Meeting – Town Hall – 7:30 p.m.