

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION AND REGULAR MEETING
OCTOBER 27, 2008**

AGENDA

CALL TO ORDER

ROLL CALL

Mr. Blocker
Mr. Butterworth
Mr. Carbone, Sr.

Mr. Dreyer
Mr. McCarthy
Mr. Meringolo

Mrs. Nyquist
Mrs. Scanlon
Ms. Becker

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

**Public Hearing on Annual Report of Violence and Vandalism 2007-2008
Presentation of Quality Assurance Annual Report**

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

October 13, 2008 – Regular Meeting – Public & Private Sessions (attached)

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for September 29, 2008 and October 15, 2008 and the List of Bills for October 22 to 27, 2008 for payment as follows (as attached):

Payroll for September 29, 2008

Fund 10	\$ 23,369.20
Current Expense-Fund 11	\$391,454.82
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services – Fund 40	\$ -0-
Total	\$414,824.02

Payroll for October 15, 2008

Fund 10	\$ 23,454.66
Current Expense-Fund 11	\$406,768.56
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services – Fund 40	\$ -0-
Total	\$430,223.22

Bill List for October 22 to 27, 2008

Fund 10	\$ 469.35
Current Expense-Fund 11	\$248,143.47
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 48,819.26
Capital Projects-Fund 30	\$ -0-
Debt Services – Fund 40	\$ -0-
Total	\$297,432.08

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to NJAC 6:20-2.13(E), certifies that as of July 31, 2008 and August 31, 2008, after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year. (available at meeting)

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the months ending July 31, 2008 and August 31, 2008. (available at meeting)

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the transfers for July 31, 2008 and August 31, 2008.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve the payment of \$10,900.00 to the Commission for the Blind and Visually Impaired for Level 3 services for student #2009795. Services will be provided for the 2008-2009 school year as per the student's IEP.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of \$968.30 to the Midland School for a tuition adjustment (based on the audited final tuition rate, as calculated by the New Jersey Department of Education) for the 2006-2007 school year. This represents payment for tuition for student #201530 who was enrolled in the program in accordance with the student's IEP.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services, approve speech therapy for student #6241890732 as per the student's IEP. Stepping Stones to Communication, LLC will provide two 60-minute sessions of speech per week for the 2008-2009 school year. The cost per session is \$105.00 with the annual cost not to exceed \$8,400.00

ACTION OF THE BOARD _____

Curriculum

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the field trips as listed below:

May, 2009 \$32.00 per person Parent paid	Bronx Zoo Bronx, NY	Fourth Grade Fourth Grade Teachers and chaperones
May 29, 2009 \$36.00 per person Parent paid	Liberty Science Center Jersey City, NJ	Second Grade Second Grade Teachers and chaperones

ACTION OF THE BOARD _____

Personnel

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the appointment of Amy Fedorochko as a Special Education Leave Replacement for Terri Kordal from October 16, 2008 through the date of Mrs. Kordal's return from leave at the Step 1 BA Salary of \$42,595.00 prorated.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, request the approval of the Executive County Superintendent to utilize the unrecognized title of Dean of Students for the 2008-2009 school year.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following maternity (child care) leave of absence for Michelle Wycko, teacher at Gillette School:

- Paid leave of absence beginning on February 17, 2009 through April 21, 2009, using accumulated sick days.
- Unpaid family leave of absence beginning April 22, 2009 through June 30, 2009.
- Anticipated return date is September 1, 2009.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following maternity (child care) leave of absence for Rose Mary DiCarlo, teacher at Gillette School:

- Paid leave of absence beginning on March 2, 2009 through April 30, 2009, using accumulated sick days.
- Unpaid family leave of absence beginning May 1, 2009 through June 30, 2009.
- Anticipated return date is September 1, 2009.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a short term child care leave for Peter Hockmeyer, special education teacher at Central School. Mr. Hockmeyer will use sick days from November 17 through November 21, 2008 for this purpose.

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator, and Director of Special Services approve a transfer in assignment for Josie Smith from full time teacher assistant at Millington School to full time teacher assistant assigned part time to Millington School and part time to Gillette School. The transfer shall be effective October 28, 2008. The change is being made to best meet the needs of students requiring these services.

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve an increase in the weekly hours for Jennifer Pearson, Teacher at Gillette School, from .5 to .59 for the 2008-2009 school year, retroactive to September 4, 2008.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approved the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

Susan Spriggs	Jessica Marantz
Elena Betines	Susan Cerbone
Nancy Harris (substitute nurse)	

ACTION OF THE BOARD _____

Policy

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the first reading of the following policies:

1100	Communicating with the Public
3541.31	Use of Privately Owned Vehicles

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the second reading of the following policies:

3514	Equipment
4116	Teacher Evaluation
9126	Board Attorney
9123/9124JD	Job Description - School Business Administrator and Board Secretary

ACTION OF THE BOARD _____

OTHER

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Annual Report of Violence and Vandalism for the 2007-2008 school year.

ACTION OF THE BOARD _____

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Quality Assurance Annual Report, including the Comprehensive Maintenance Plan and the School Nursing Services Plan for the 2007-2008 school year and authorize its submission to the Executive County Superintendent for Morris County.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

Moved that the Board go into Private Session for the purpose of discussing **negotiations with the Teamsters**. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature.

ACTION OF THE BOARD _____

ADJOURNMENT

FUTURE MEETING DATES

November 10, 2008 – Worksession – Gillette Board Office – 7:30 p.m.

November 24, 2008 – Regular Meeting – Gillette Board Office – 7:30 p.m.