

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Administration Building
October 12, 2009**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Dreyer
Mr. McCarthy
Mr. Meringolo

Dr. Rae
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on June 25, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

- Progress on 2009-2010 district goals
- Public Hearing on Annual Report of Violence and Vandalism 2008-2009

ASSISTANT SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

September 14, 2009 – Worksession Meeting – Public Session
September 21, 2009 – Regular Meeting – Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of July 31, 2009 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of August 31, 2009 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending July 31, 2009.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending August 31, 2009.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for July 2009.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for August 2009.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Special Education bus routes for the extended school year 2009-10:

ROUTE	DESTINATION	ANNUAL COST
901S	PG Chambers	\$5,832.31
903S	ECLC	\$4,427.15
928S	Bright Beginnings	\$5,464.32
931S	SKIP	\$12,483.75
906S	SKIP	\$8,508.13
950S	DLC Warren	\$3,747.42
TOTAL EY SPEC ED		\$40,463.08

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve contracted transportation services with Somerset County Educational Services for the following Special Education bus routes in 2009-10:

SCHOOL	PROGRAM	BUS	AIDE	ADMIN.	ANNUAL
Cedar Hill	Regular Year	\$29,160.00	\$0.0	\$1,749.60	\$30,909.60
Cedar Hill	Summer ESY	\$2,375.00	\$0.0	\$118.75	\$2,493.75
Center for Lifelong Learning	Regular Year	\$20,160.00	\$7,380.00	\$1,652.40	\$29,192.40
Craig School	Regular Year	\$16,678.80	\$0.0	\$1,000.73	\$17,679.53
Crossroads	Regular Year	\$36,271.80	\$0.00	\$2,176.31	\$38,448.11
Crossroads	Summer ESY	\$4,290.00	\$0.00	\$214.50	\$4,504.50
Midland School	Summer ESY	\$5,951.70	\$0.00	\$297.59	\$6,249.29
Newmark	Regular Year	\$22,010.40	\$7,178.40	\$1,751.33	\$30,940.13
Rock Brook	Regular Year	\$42,296.40	\$0.00	\$2,537.78	\$44,834.18

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorizes the Sussex County Regional Cooperative to transport one out-of-district special education student from Long Hill Township to/from the Lakeview School in Edison, NJ for the 2009-10 school year (180 days) at the following cost: \$200.00 per day for the bus + \$70.00 per day for a bus aide, for a total of \$270.00 per day or \$48,600.00.

ACTION OF THE BOARD _____

11. WHEREAS, the following Boards of Education: Hopatcong Borough, Allamuchy, Andover Regional, Belvidere, Blairstown, Bloomsbury, Byram Township, Caldwell/West Caldwell, Califon, Cedar Grove, Chester Twp., Dover, East Hanover, Essex Fells, Essex Regional Educational Services, Fair Lawn, Fairfield, Florham Park, Franklin Borough, Franklin Twp., Fredon Twp., Frelinghuysen, Great Meadows, Green Twp., Greenwich, Hackensack, Hackettstown, Hamburg Borough, Hampton Twp., Hanover, Hardwick, Hardyston Twp., Harmony Twp., High Point Reg. H.S., Hope, Jefferson Twp., Jersey City, Kinnelon, Kittatinny Reg., Knowlton Twp., Lafayette Twp., Lenape Valley Regional, Livingston, Mansfield, Mendham Borough, Mendham Twp., Millburn, Mine Hill, Middletown Twp., Montague, Montclair, Morris Cool District, Morris County Education Services Commission, Mount Arlington, Mount Olive, Mt. Lakes, Netcong, Newton Twp., North Caldwell, North Hunterdon, North Warren, Nutley, Ogdensburg Borough, Orange, Oxford, Parsippany Troy Hills, Randolph, Rockaway Twp., Roseland, Roxbury, Somerset Hills, South Orange/Maplewood, Sparta Twp., Stanhope, Stillwater Twp., Tewksbury, Vernon Twp., Verona, Warren County Special Services School District, Warren Hills, Washington Borough, Washington Twp./Morris, Washington Twp./Warren, Watchung, Wayne, West Essex, West Milford, West Morris Reg., West Orange, Wharton and Long Hill Township desire to transport students to specific destinations; and

WHEREAS, the Hopatcong Borough Board of Education is willing to provide the services to coordinate transportation for the above-referred-to Boards of Education for transportation to special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE BE IT RESOLVED by the Long Hill Township Board of Education that pursuant hereto, the President and Secretary of the Long Hill Township Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the Long Hill Township Board of Education and the Sussex County Regional

Transportation Cooperative for the coordination of transportation of special education, private, vocational-technical, or their school students to specific destinations upon the following terms and conditions:

1. The Long Hill Township Board of Education shall pay to the Sussex County Regional Transportation Cooperative in consideration of the services it shall render pursuant to this agreement an amount to equal four percent (4.0%) of the
2. Long Hill Township Board of Education's actual cost paid for transportation of students to special education, private, vocational-technical, or other school students to specific destinations during the 2009-2010 school year, said sum to be paid as follows in each year during the term of this agreement or any extension hereof.

Payment Due

4.0% Administrative Fees	07/31/09
(100% of estimated fees)	
Initial Deposit	07/31/09
(20% of estimated charges)	
20% of current annual charges	10/31/09
20% of current annual charges	12/31/09
20% of current annual charges	02/28/10
20% of current annual charges	04/30/10
June – plus or minus final adjustments	

All 2009 summer routes shall be billed upon completion of transportation.

3. The Sussex County Regional Transportation Cooperative will provide the following services:
 - a. routes coordinated with other districts to attempt to achieve a maximum cost reduction while maintaining a realistic capacity and travel time (see "Attachment A" for cost calculations);
 - b. statements prepared on appropriate vouchers according to the above schedule delineating costs per routes;
 - c. computer print-outs of student lists for all routes coordinated by the Sussex County Regional Transportation Cooperative for the ASSA reporting deadlines;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. timely review and revision of routes;
 - f. provide transportation within three days or sooner after receipt of the formal written request;
 - g. timely submission of contracts, renewals or addenda to the county office for approval.

4. The Long Hill Township Board of Education will provide the Sussex County Regional Transportation Cooperative with the following:
 - a. requests for any special, private, vocational-technical on approved forms to be provided by the Sussex County Regional Transportation Cooperative, completed in full and signed by Long Hill Township Board of Education Secretary or other designated district personnel;
 - b. withdrawal for any special, private, vocational-technical on approved forms to be provided by the Sussex County Regional Transportation Cooperative, completed in full and signed by the Long Hill Township Board of Education Secretary or other designated district personnel; no billing adjustment will be made without this completed form; and
 - c. strict adherence to the above payment schedule.
5. Additional Cost – all additional costs generated by unique requests, including but not limited to mid-day runs, early dismissals, change in number of children being transported on each route, or change in mileage during the year, will be borne by the Long Hill Township Board of Education.
6. Length of Agreement – This agreement and obligations and requirements therein shall be in effect between July 1, 2009 and June 30, 2010.
7. It is a condition of this agreement that it shall automatically be renewed annually without amendment and may not be terminated without a notice by certified mail; return receipt requested having been delivered to the Secretary of either party hereto at least 180 days before June 30 of any year. In the event this agreement is renewed, the consideration to be paid to the Sussex County Regional Transportation Cooperative set forth in Paragraph 1 hereof, shall be revised to equal four percent (4.0%) of the Long Hill Township Board of Education's actual cost paid for transportation of students to special education, private, vocational-technical, and other school students to specific destinations during the prior year.
8. The Hopatcong Borough Board of Education under the name of Sussex County Regional Transportation Cooperative accepts no responsibility for a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the billing for the pupil's reserved seat will continue until the Sussex County Regional Transportation Cooperative is otherwise notified in writing to delete the pupil for the assigned route.

9. Entire Agreement – This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of an Application for Dual Use of Educational Space for Room 8 at Gillette School which is being used as the Basic Skills/ESL classroom. Approval for dual use is requested for the 2009-2010 school year.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

14. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of \$1,300.00 to Dr. Vanna Amorapanth for two neuron-developmental evaluations (\$650.00 per evaluation) for students #6634407626 and referred student 10910.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services accept a tuition student, i.d. number 2024064, from the Livingston Public School District. The student will be placed full time in the Long Hill Township pre-School Disabilities Program with related services of two (2) individual 30-minutes sessions of Speech/Language and two (2) individual 30-minute sessions of occupational therapy per week. The tuition rate for the 2009-2010 school year will be \$48,000.00.

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of \$550.00 to Dr. Mark Faber to perform psychological testing for Student #3932488933.

ACTION OF THE BOARD _____

Personnel

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator accept, with regret, the resignation of Josie Smith from the position of Teacher Assistant at Gillette School effective October 1, 2009.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator approve the transfer of Donna Strock from the position of Teacher Assistant (.57 position) at Millington School to the position of full time Teacher Assistant at Gillette School effective October 5, 2009. Salary for the full time position to be \$29,911.00 prorated for the period October 5, 2009 to June 30, 2010.

ACTION OF THE BOARD _____

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator approve the appointment of Susan Stone to the position of part time Teacher Assistant (.57) at Millington School effective October 5, 2009. Salary for this part time position to be \$17,248.77 prorated for the period October 5, 2009 through June 30, 2010.

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator approve the appointment of Amy Federochko as a Special Education Maternity Leave Replacement teacher at Central School for the period November 2, 2009 through June 30, 2010 at the Step 1 BA salary of \$43,945.00 prorated.

ACTION OF THE BOARD _____

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator approve an increase to the contract for Michael Velez, physical education teacher at Central and Gillette Schools from .74 to .79. The salary to be paid would be BA Step 2 at .79, \$35,111.55, prorated for the period October 12, 2009 through June 30, 2010.

ACTION OF THE BOARD _____

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator approve a medical leave for Diane Dellureficio, Library Media Specialist at Millington School, for the beginning October 13, 2009 and continuing through January 15, 2010.

ACTION OF THE BOARD _____

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator approve the appointment of Christine Brown as a Library Media Specialist Leave Replacement teacher at Millington School for the period October 13, 2009 through January 15, 2010 at the Step 1 BA salary of \$43,945.00 prorated.

ACTION OF THE BOARD _____

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and Business Administrator accept, with regret, the resignation of Karen Wetherell from the position of Assistant Superintendent for Curriculum/Gillette School Principal, effective December 31, 2009.

ACTION OF THE BOARD _____

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2009-2010 school year:

Deborah Brown

ACTION OF THE BOARD _____

26. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Lunch Aide List for the 2009-2010 school year:

Sue Stone

ACTION OF THE BOARD _____

27. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the payments listed below to compensate Gillette School Teacher Assistants for their attendance at an inservice workshop beyond their contractual hours:

Donna Strock	.75 hour	Noemi Velazquez	.75 hour
Lauren O'Donnell	.75 hour	Suzanne Aiello	.75 hour
Yailin Fajardo	.75 hour	Dena Wells	.75 hour
Doreen Unterwald	1 hour	Sue Stone	.75 hour

ACTION OF THE BOARD _____

Curriculum

28. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Curriculum Committee, approve the adoption of the following curriculum guides:

Mathematics K-8

ACTION OF THE BOARD _____

29. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the field trips as listed below:

January 20, 2010
\$50.00 parent paid

Central Chorus Trip New York, NY
Trip to see a Broadway 2 teachers/6 parents
production of
West Side Story
76 students

May 13-14, 2010
\$350.00 parent paid

8th Grade Trip Boston, MA

May 19, 2010 \$20.00 parent paid	Central Band Trip Trip to see and interact with the New York Philharmonic Orchestra	New York, NY 2 teachers/7 parents
May 20, 2010 \$36.00 parent paid	2 nd Grade Trip 102 students	Liberty Science Center 5 teachers/20 parents
May 27, 2010 \$32.00 parent paid	4th Grade Trip 120 students	The Bronx Zoo 5 teachers, 1 nurse, 20 parents
May 28, 2010 \$60.00 parent paid	Music Trip Students complete in adjudication, earn awards and visit the park	Great Adventure 2 teachers/6 parents

ACTION OF THE BOARD _____

OTHER

30. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Annual Report of Violence and Vandalism for the 2008-2009 school year.

ACTION OF THE BOARD _____

31. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept with appreciation the donation of a Toshiba Television, model 20AF44 to Central School from Gail Sinnott.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

October 26, 2009 – Regular Meeting – Town Hall – 7:30 p.m.
November 9, 2009 – Workshop Meeting – Town Hall – 7:30 p.m.
November 23, 2009 – Regular Meeting – Town Hall – 7:30 p.m.