

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Administration Building
September 14, 2009**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Dreyer
Mr. McCarthy
Mr. Meringolo

Dr. Rae
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

- Progress on 2009-2010 district goals
- Administrative Structure

ASSISTANT SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

August 17, 2009 – Worksession and Regular Meeting – Public Session
August 24, 2009 – Special Meeting – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Curriculum

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following field trip for the 2009-2010 school year:

Grade 5 to Buehler Challenger and Science Center March/April
115 students, 6 to 8 chaperones plus a nurse
Approximate cost: \$34.00 per student – parent paid

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Assistant Superintendent and the Business Administrator, approve the following curriculum guides:

Art	Grades 1 through 8
Industrial Arts	Middle School Cycle Course
Language Arts	Grades K through 8
Music	Grades K through 8

ACTION OF THE BOARD _____

Special Education

5. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the Bayles Family Speech Center, LLC to provide speech/language services to student #999903. The student will receive services at home for one hour per week at \$120.00 per hour. Services to be provided from March 19, 2009 through August, 2009.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve a correction to the previous approval for the placement of student #5986153941. The student has been placed at the Lakeview School in Edison and been in attendance there since May 14, 2009. The program is operated by the Cerebral Palsy Association of Middlesex County, not the Middlesex County Regional Educational Services Commission. All contracts and payments for the 2008-2009 school year, Extended School Year Program and 2009-2010 school should be revised to reflect the correct operator of the program.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve occupational and physical therapy services for student #2011827. The Center for Lifelong Learning will provide one 30-minute session of O.T. per week and one 30-minute session of P.T. per week at the student's school for the 2009-2010 school year. The total annual cost for O.T. is \$1,591.00 and \$1,591.00 for P.T.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Behavioral Consultant, Michelle Lawton, to provide two hours of service at a rate of \$125.00 per hour to observe student #7675887735 and student #7361968197 and to plan and provide staff training for the teachers of these students.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Behavioral Consultant, Michelle Lawton, as a Board of Education contractor to provide services for the 2009-2010 school year. Services to be provided included planning, consulting and providing staff training for district teachers of autistic students. The consultant's fee is \$125.00 per hour, not to exceed 30 hours.

ACTION OF THE BOARD _____

Personnel

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointments:

Sport/activity	Advisor	Stipend
Newspaper advisor	Andrew Gillespie	\$1,821.28**
Student Council Advisor	Dan Salzer	\$1,821.28
Boys' Soccer Coach	Michael Lisbona	\$2,659.29*
Girls' Soccer Coach	Marco Freyre	\$2,659.29*
Boys' Basketball	Peter Hockmeyer	\$2,659.29*
Girls' Basketball	Kerri Corvino	\$2,659.29*
Boys' Baseball	Marco Freyre	\$2,659.29*
Girls' Softball	Peter Hockmeyer	\$2,659.29*
Yearbook Advisor	Guy Buffone	\$ 632.72*
	Kathryn Ralston	\$ 632.72*
Cross Country Coach	Maura Aimette	\$1,329.64*
	Charles Mott	\$1,329.64*
Booster Club	John Birckhead	\$1,821.28*
Orchestra/Band Advisor	Eileen Shanagher	\$1,768.37*
	John Birckhead	\$1,506.39*
Choral Director	John Birckhead	\$2,159.51*

*Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

** Stipend to be paid through PTO contribution.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the lateral advancement on the salary guide for the teaching staff members listed below. Salary guide advancement is based on submission to the superintendent of documentation of graduate credit earned in accordance with the LHEA contract:

Johnathan Birckhead	from BA Step 3 \$45,695.00 to BA+30/MA Step 3	\$48,495.00
Rachel Vachon	from BA Step 8 \$52,900.00 to BA+30/MA Step 8	\$55,700.00

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following lunch aides for the 2009-2010 school year:

Ann Hurlock	2.25 hours per day	\$5,818.47 annual salary
Helen Koss	1.50 hours per day	\$3,730.50 annual salary

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a preservice observation field experience as part of the Early Childhood Education Program for 10 hours during the fall 2009 semester for Kimberly Karasewicz to be completed at Gillette School.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2009-2010 school year:

Kelly Baker	Victoria Caprari
Romana Fedasiuk	Barbara Koppersmith
	Jennifer White

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Secretary List for the 2009-2010 school year:

Barbara Koppersmith

ACTION OF THE BOARD _____

Policy

The policy committee notes that Policy 3541 – Transportation was reviewed by the Policy Committee on August 26, 2009. No revisions or updates to the policy are required at this time.

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the first reading of the following policies:

3327	Relations with Vendors
3541.32	District Owned Vehicles
4112.8	Nepotism
5113	Absence and Excuse of Missing Children
5141.2	Illness
5142	Pupil Safety

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the second reading of the following policies:

3326	Payments for Goods and Services
5000	Concepts and Roles in Student Personnel

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

September 21, 2009 – Regular Meeting – Town Hall – 7:30 p.m.

October 12, 2009 – Workshop Meeting – Town Hall – 7:30 p.m.

October 26, 2009 – Regular Meeting – Town Hall – 7:30 p.m.