

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION AND REGULAR MEETING  
August 17, 2009  
TOWN HALL – 7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Dreyer  
Mr. McCarthy  
Mr. Meringolo

Dr. Rae  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

- Progress on 2009-2010 district goals
- Eighth Grade Mathematics Action Plan 2009-2010

**ASSISTANT SUPERINTENDENT'S UPDATE**

**ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

## RESOLUTIONS

### Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

July 13, 2009 – Worksession and Regular Meeting – Public & Private Sessions

July 30, 2009 – Special Meeting – Public Session

ACTION OF THE BOARD \_\_\_\_\_

### Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for July 15 and 30, 2009 and the List of Bills for June 30, July 1-14, July 29, and July 31 – August 4, 2009 for payment as follows (as attached):

#### **Payroll for July 15, 2009**

Fund 10	\$ 7,172.28
Current Expense-Fund 11	\$ 249,125.36
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 256,297.64

#### **Payroll for July 30, 2009**

Fund 10	\$ 7,172.28
Current Expense-Fund 11	\$ 155,819.47
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 162,991.75

#### **Bill List for June 30, 2009**

Fund 10	\$ -
Current Expense-Fund 11	\$ 131,739.32
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ 5,978.84
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 137,718.16

**Bill List for July 1- July 14, 2009**

Fund 10	\$	-
Current Expense-Fund 11	\$	29,922.63
Capital Outlay-Fund 12	\$	
Special Revenue Fund-Fund 20	\$	
Capital Projects-Fund 30	\$	
Debt Services – Fund 40	\$	-
Total	\$	29,922.63

**Bill List for July 29, 2009**

Fund 10	\$	-
Current Expense-Fund 11	\$	
Capital Outlay-Fund 12	\$	12,700.80
Special Revenue Fund-Fund 20	\$	
Capital Projects-Fund 30	\$	
Debt Services – Fund 40	\$	-
Total	\$	12,700.80

**Bill List for July 31- August 4, 2009**

Fund 10	\$	-
Current Expense-Fund 11	\$	9,975.00
Capital Outlay-Fund 12	\$	
Special Revenue Fund-Fund 20	\$	
Capital Projects-Fund 30	\$	
Debt Services – Fund 40	\$	576,500.63
Total	\$	586,475.63

**Bill List for August 17, 2009**

Fund 10	\$	-
Current Expense-Fund 11	\$	267,204.50
Capital Outlay-Fund 12	\$	
Special Revenue Fund-Fund 20	\$	8,801.00
Capital Projects-Fund 30	\$	
Debt Services – Fund 40	\$	-
Total	\$	276,005.50

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of May 31, 2009 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of June 30, 2009 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending May 31, 2009.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending June 30, 2009.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for May 2009.

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for June 2009.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a Non-Public Services Agreement with the Educational Services Commission of Morris County to provide administration of the following programs:

Non-Public Textbooks	\$14,582.00
Non-Public Nursing	\$17,293.00

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2010 Individuals with Disabilities Education Act Application in the following amounts as provided by the New Jersey Department of Education:

Basic Allocation	
Long Hill Township School District	\$215,331.00
St. Vincent de Paul School	\$ 21,008.00
Preschool Allocation	
Long Hill Township School District	\$ 11,568.00

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2010 No Child Left Behind Grant Application in the following amounts as provided by the New Jersey Department of Education:

Title IIA (Professional Development)	
Long Hill Township School District	\$19,808.00
St. Vincent de Paul School	\$ 4,342.00
Title III (English Language Acquisition)	\$ 6,703.00*
Title IV (Safe and Drug Free Communities Act)	
Long Hill Township School District	\$ 1,471.00
St. Vincent DePaul School	\$ 322.00

The Title III monies will be administered through a Consortium with the Warren Township School District serving as the Lead Education Agency (LEA).

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution binding the Long Hill Township School District to purchase electric generation services through the Alliance for Competitive Energy Services (ACES) in accordance with Bid Cooperative Pricing System ID #E8801-ACESCPS:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the LONG HILL TOWNSHIP SCHOOL DISTRICT is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2014 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2014 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution binding the Long Hill Township School District to purchase electric generation services through the Alliance for Competitive Energy Services (ACES) in accordance with Bid Cooperative Pricing System ID #E8801-ACESCPS:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the LONG HILL TOWNSHIP SCHOOL DISTRICT is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2014, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all said Natural Gas Supply Service for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2014 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

14. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, hereby enters into an agreement with Brookwood Consulting for the provision of Supervisory Special Education Services for the period July 1, 2009 through January 31, 2010 at the per diem rate of \$525.00.

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, hereby enters into an Interlocal Services Agreement with the Harding Township Board of Education to share the cost of the Supervisory Special Education Services to be provided by Brookwood Consulting for the provision of Supervisory Special Education Services for the period July 1, 2009 through January 31, 2010.

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve 32 hours of summer tutoring, in lieu of an Extended School Year placement for student #394611576, as per the student's IEP. Ms. Lynn Kaplan will provide this service at an hourly rate of \$57.38 for the 2009-2010 school year.

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the MUJC to provide one 30 minute session of Occupational Therapy for student #999903 as per the student's IEP. The cost of the service is \$89.00 per each 30 minute session. Services will be provided at the student's out-of-district placement beginning the week of September 8, 2009 and continuing through the 2009-2010 school year.

ACTION OF THE BOARD \_\_\_\_\_

18. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, hereby rescinds the approval of the Extended School Year Placement at Banyon School for student #7675887735 as the student did not attend the program.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

19. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, appoint Barbara Thomas to provide two hours of speech instruction at \$55.00 per hour to student #242 following the completion of the student's enrollment in the Long Hill Extended School Year Program in accordance with the student's IEP.

ACTION OF THE BOARD \_\_\_\_\_

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the following revisions to summer hours as approved at the June 22, 2009 meeting of the Board of Education for the Child Study Team.

<u>Name</u>	<u>Schedule</u>	<u>Per Diem</u>
Laura Novak, LDTC	change from 2 days to 1	\$430.00
Sarah Romeo, Social Worker	change from 2 days to 3	\$236.23

ACTION OF THE BOARD \_\_\_\_\_

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher/Teacher Assistant List for the Summer 2009 Extended School Year Program:

Janet Shannon

Jennifer Pearson

Nicole Fortier

ACTION OF THE BOARD \_\_\_\_\_

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve extended school year teacher Jacky Grossberg to provide educational services to student #9488214070. Services will be provided July 28 through July 31, 2009 for 4.5 hours each day. Total hours of service not to exceed \$580.14, representing 18 hours at \$32.23 per hour.

ACTION OF THE BOARD \_\_\_\_\_

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2009-2010 school year:

Eileen Dowds

Ross Griswold

Megan Schneider

ACTION OF THE BOARD \_\_\_\_\_

*Some additional personnel items may be added as addendum items on Monday evening.*

**Policy**

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the second reading of the following policies:

9000.1

Mission Statement

ACTION OF THE BOARD \_\_\_\_\_

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the first reading of the following policies:

3326	Payments for Goods and Services
4112.8	Nepotism
5000	Concepts and roles in Student Personnel

ACTION OF THE BOARD \_\_\_\_\_

26. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a waiver of the optimum class size of 22 students for Kindergarten as set forth in Board Policy 6151, Elementary Class Size, for the 2009-2010 school year. This recommendation is based on the Board of Education's policy that sets a maximum class size of 27, the state statute that allows for class size in Kindergarten to be 25 students without an aide, and the state's accountability regulations that do not allow for the hiring of instructional aides in a situation where the Kindergarten class size is less than 25 unless the aide is required by a student's IEP. Class size for Kindergarten is expected to be 22 to 23 in each section.

ACTION OF THE BOARD \_\_\_\_\_

## **ITEMS FOR DISCUSSION**

### **OLD BUSINESS**

### **NEW BUSINESS**

### **COMMENTS FROM THE PUBLIC**

### **PRIVATE SESSION**

No private session items anticipated.

### **ADJOURNMENT**

### **FUTURE MEETING DATES**

September 14, 2009 – Workshop Meeting – Town Hall – 7:30 p.m.

September 21, 2009 – Regular Meeting – Town Hall – 7:30 p.m.