

**LONG HILL TOWNSHIP BOARD OF EDUCATION
BOARD OF EDUCATION RETREAT
WORKSESSION AND REGULAR MEETING
July 13, 2009**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Dreyer
Mr. McCarthy
Mr. Meringolo

Dr. Rae
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

THE BOARD OF EDUCATION WILL CONDUCT ITS ANNUAL BOARD RETREAT BEGINNING AT 6:00 P.M. THE WORKSESSION/REGULAR MEETING WILL COMMENCE AT 7:30 P.M.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ASSISTANT SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

June 22, 2009 – Regular Meeting – Public & Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for June 15, 23 and 30, 2009 and the List of Bills for June 29, 2009 for payment as follows (as attached):

Payroll for June 15, 2009	
Fund 10	\$ 23,586.61
Current Expense-Fund 11	\$ 414,160.38
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 437,746.99

Payroll for June 23, 2009	
Fund 10	\$ 16,654.80
Current Expense-Fund 11	\$ 264,092.45
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 280,747.25

Payroll for June 15, 2009	
Fund 10	\$ 6,931.81
Current Expense-Fund 11	\$ 169,742.97
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 176,674.78

Bill List for June 29, 2009	
Fund 10	\$ -
Current Expense-Fund 11	\$ 222,541.16
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ 11,998.74
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 234,539.90

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of May 31, 2009 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year. (to be provided at the meeting)

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending May 31, 2009. (to be provided at the meeting)

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for May 2009. (to be provided at the meeting)

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following quotes received for repair and maintenance work for the 2009-2010 school year as per bids received on June 4, 2009 by Energy for America, Roseland, NJ on behalf of the Long Hill Township School District.

SERVICE: Boiler Cleaning and Repair							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Mechanic	Helper			\$5,128		
<i>EST. QUANTITY</i>	100	100			%		
<i>BID UNITS</i>	\$/HR	\$/HR			MARKUP		Charges
KCG	\$70.00	\$18.00			15%	\$5,897.20	\$14,697.20

SERVICE: Burner Service							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Mechanic	Helper			\$1,433		
<i>EST. QUANTITY</i>	52	10			%		
<i>BID UNITS</i>	\$/HR	\$/HR			MARKUP		Charges
KCG	\$70.00	\$18.00			15%	\$1,647.95	\$5,467.95

SERVICE: Electrical Repairs							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Foreman	Journeyman	Helper		\$2,719		
<i>EST. QUANTITY</i>	40	66	44		%		
<i>BID UNITS</i>	\$/HR	\$/HR	\$/HR		MARKUP		Charges
Sal Electric	\$80.41	\$71.43	\$26.23		2%	\$2,773.38	\$11,858.28

SERVICE: General Building Construction Repairs							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Carpenter	Mason	Painter	Helper	\$3,297		
<i>EST. QUANTITY</i>	21	21	21	32	%		
<i>BID UNITS</i>	\$/HR	\$/HR	\$/HR	\$/HR	MARKUP		Charges
GPC, Inc.	\$70.50	\$69.50	\$62.50	\$30.00	10%	\$3,626.70	\$8,839.20

SERVICE: HVAC Equipment Repairs							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Mechanic	Helper			\$4,431		
<i>EST. QUANTITY</i>	106	53			%		
<i>BID UNITS</i>	\$/HR	\$/HR			MARKUP		Charges
KCG	\$70.00	\$18.00			15%	\$5,095.65	\$13,469.65

SERVICE: Plumbing Repairs							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Plumber	Welder	Helper		\$2,418		
<i>EST. QUANTITY</i>	64	16	21		%		
<i>BID UNITS</i>	\$/HR	\$/HR	\$/HR		MARKUP		Charges
United Welding & Plumbing	\$90.00	\$85.00	\$60.00		12%	\$2,708.16	\$11,088.16

SERVICE: Protection System Services							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Technician	Helper			\$2,772		
<i>EST. QUANTITY</i>	70	14			%		
<i>BID UNITS</i>	\$/HR	\$/HR			MARKUP		Charges
Haig's Service Corp.	\$75.00	\$25.00			25%	\$3,465.00	\$9,065.00

SERVICE: Time Clock and PA System Repairs							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Technician	Helper			\$1,364		
<i>EST. QUANTITY</i>	43	6			%		
<i>BID UNITS</i>	\$/HR	\$/HR			MARKUP		Charges
Sal Electric	\$82.50	\$28.80			10%	\$1,500.40	\$5,220.70

SERVICE: Roofing Repairs							
<i>TRADE/ITEM</i>					Material Estimate	Material Charges	Contract Estimated Total
<i>TRADE LEVEL</i>	Rofer	Helper			\$3,120		
<i>EST. QUANTITY</i>	39	39			%		
<i>BID UNITS</i>	\$/HR	\$/HR			MARKUP		Charges
Integrity Roofing	\$84.00	\$50.00			15%	\$3,588.00	\$8,814.00

ACTION OF THE BOARD _____

Special Education

- RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the provision of home instruction for student #2210260939. Home instruction, up to ten hours per week, will be provided in the student's home. Home instruction will begin July 1, 2009 and continue through August 12, 2009. This instruction is being provided in lieu of an extended school year program for this student.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the payment of \$125.00 a day to the parents of Student #5986153941 for transportation of the student to and from the Lakeview School, as per the student's IEP. The student will attend the Extended School Year Program beginning July 1, 2009 and continue through August 12, 2009.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the placement, and payment of tuition, as per the student's IEP for the following out-of-district placements for the 2009-2010 school year:

Student #	Placement	Tuition
3946115768	Rock Brook School	\$43,778.00 + \$26,820.00 1:1 aide
2839236123	Midland School	\$40,518.00
2210260939	Midland School	\$40,518.00
9581966316	Early Childhood Learning Center	\$36,076.00 + \$16,200.00 1:1 aide
3406636382	P.G. Chambers	\$64,375.00
6241890732	Center for Lifelong Learning	\$37,080.00
1983896768	Cedar Hills School	\$57,281.00 includes 1:1 aide
9438898703	Crossroads	\$59,800.00 + \$30,868.00 1:1 aide
1186412480	Newmark School	\$44,995.00
5986153941	Lakeview School	\$66,000.00
999903	Developmental Learning Center	\$76,220.00

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the contracts with the Summit Speech School for the following students:

#8359943629	4 sessions per week @\$145.00 per session
#8410365288	4 sessions per week @\$145.00 per session
#2473524162	3 sessions per week @\$145.00 per session

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the contract and payment to Pediatric Workshop for physical therapy services for student #2210260939. In accordance with the student's IEP, the student is to receive 2 physical therapy sessions per week for 40 minutes each session, at a cost of \$80.00 per session for the 2009-2010 school year. Services will be provided at the student's out-of-district placement, as per the IEP. The cost for services is not to exceed \$6,400.00.

ACTION OF THE BOARD _____

Personnel

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Maria Frucci from the position of Teacher Assistant effective June 29, 2009.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2009-2010 school year:

Glenn Pecoraro
Jennie DeMizio

Peter McCoy

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve an additional three hours of employment for Anne Elmowitz, Wilson Reading Coach for the Long Hill Township Extended School Year Program, at a total cost of \$210.00

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve a revision to the number of hours for Jessica Coletta, occupational therapist, for the Long Hill School District's Extended School Year Program. Ms. Coletta's hours are hereby revised from 15 to 41.25.

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a revision to the appointment of Jacky Grossberg for the Extended School Year Program. Ms. Grossberg will be compensated at a rate of \$32.23 per hour (Step 1, MA) for the hours that she serves as a Teacher in the program (due to extended staff absence) rather than her original appointment as a Teacher Assistant.

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following staff members to prepare and conduct mathematics review sessions during the months of July and August, 2009 at a cost not to exceed \$900.00.

	<u>hourly rate</u>
Kristi Flint	\$36.90
Linda Sepe	\$34.30

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the practicum and student teacher experience assignment for Stefanie Perez at Millington School as listed below for the 2009-2010 school year:

Practicum experience – 1 day per week – September 21 – November 25, 2009

Student Teaching:

January 1 – March 12, 2010 – Grade 4 – Jennifer Tremarco - Cooperating Teacher

March 15 – May 7, 2010 – Grade 2 – Kimberly Horincewich - Cooperating Teacher

ACTION OF THE BOARD _____

Policy

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the first reading of the following policies:

9000.1 Mission Statement

ACTION OF THE BOARD _____

Other

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the continuation of Memorandum of Agreement Between Education and Law Enforcement Officials and agree to abide by the provisions therein for the 2009-2010 school year.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

No private session is anticipated.

ADJOURNMENT

FUTURE MEETING DATES

August 17, 2009 – Worksession and Regular Meeting – Township Administration Building – 7:30 p.m.