

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION MEETING  
June 8, 2009**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Dreyer  
Mr. McCarthy  
Mr. Meringolo

Dr. Rae  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2009. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**PRESENTATION BY CENTRAL SCHOOL STUDENTS – What Prejudice Means to Me Contest Award Winners – Mrs. Heide and several 6<sup>th</sup> grade students from Central Middle School**

**RECOGNITION OF SUSAN GRONSKE – The Board of Education will acknowledge the contributions of Susan Gronske through her leadership as a founding member and president of F.O.R.C.E. (Focusing our Resources for Children's Enrichment) for Excellence, Inc.**

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**ASSISTANT SUPERINTENDENT'S UPDATE**

**ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES**

**BOARD SECRETARY'S UPDATE**

## COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

## RESOLUTIONS

### Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

May 18, 2009 – Regular Meeting – Public & Private Sessions

ACTION OF THE BOARD \_\_\_\_\_

### Financials

2. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of March 31, 2009 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of April 30, 2009 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending March 31, 2009.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending April 30, 2009.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for March 2009.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for April 2009.

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an agreement with the Board of Education of Pittsgrove, New Jersey, to purchase paper, materials and supplies.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution:

WHEREAS, Pursuant to *N.J.S.A. 18a:11-12*, in each pre-budget year, the Long Hill Board of Education is required to establish a maximum travel expenditure which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, the Board of Education had previously established a maximum amount for the pre-budget year 2008-2009 as \$20,000.00; and

WHEREAS, the Board of Education has expended \$16, 220.00 of the maximum amount for the pre-budget year to date; and

WHEREAS, the Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; now, therefore,

BE IT RESOLVED, that the Long Hill Township Board of Education hereby established the maximum travel expenditure amount for the 2009-2010 school year as \$25,000.00.

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Business Administrator to enter into an Inter Local Transportation Agreement for Participation in Coordinated Transportation with the Somerset County Educational Services Commission for special education and non-public school students for the 2009-2010 school year. The district will pay the pro-rated cost of each bus contract, based on the number of students on the route, plus a 6% administrative fee to the Somerset County Educational Services Commission.

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, acknowledge the joint donation by the PTO and F.O.R.C.E. for Excellence, Inc. of a Starboard, computer and projector in the amount of \$4,862.90 to be used in the classroom of Mr. Marco Freyre at Millington School.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a contract for the National Writing Program at Rutgers to deliver inservice training during the 2009-2010 school year. Total program participation cost will be \$4,350.00 which will be paid through No Child Left Behind or other grant funding.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2008-2009 and 2009-2010 school year:

Denise Ricci (substitute secretary)

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the first reading of the following policies:

2131.1JD	Job Description – Assistant Superintendent for Curriculum
2225	Rights of Persons with Handicaps or Disabilities
6171.4	Special Education
9326	Minutes

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

## **HEARING ON CONTRACTS FOR SUPERINTENDENT AND SCHOOL BUSINESS ADMINISTRATOR**

In accordance with provisions of P.L. 2007, 53, An Act Concerning School District Accountability and Section 5 of the Act, the Long Hill Township Board of Education provided public notice 30 days prior to the renegotiation, extension, amendment or alteration of employment contracts with the Superintendent of Schools and the School Business Administrator, and did publish through the district's official newspaper and, as required by section 5, provided public notice of a public hearing 10 days prior to the renegotiation of an employment contract with the Superintendent of Schools and the School Business Administrator as required by the Act.

At this time the Board of Education invites members of the public to submit comments regarding the contracts for 2009-2010 for the Superintendent of Schools and the School Business Administrator.

### **PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing the contracts of the Superintendent of Schools and the School Business Administrator, merit pay determinations for the school principals and technology supervisor in accordance with the existing contracts, and Business Office and Superintendent's Office staff and technology supervisor salary determinations for 2009-2010. The board will also discuss a contract proposal for health benefits consultant services. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature.

It is expected that action on personnel recommendations will be taken when the Board returns to public session.

ACTION OF THE BOARD \_\_\_\_\_

### **ADJOURNMENT**

#### **FUTURE MEETING DATES**

June 22, 2009 – Regular Meeting – Gillette Board Office – 7:30 p.m.

July 13, 2009 – Board Retreat, Worksession and Regular Meeting - Gillette Board Office – Retreat at 6:00 p.m., Meeting at 7:30 p.m.