

**LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 23, 2009**

Please note meeting will be held in the Gillette School Multi-Purpose Room

AGENDA

CALL TO ORDER

ROLL CALL

Mr. Blocker
Mr. Butterworth
Mr. Carbone, Sr.

Mr. Dreyer
Mr. McCarthy
Mr. Meringolo

Mrs. Nyquist
Mrs. Scanlon
Ms. Becker

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

PRESENTATION ON TENTATIVE 2009-2010 SCHOOL DISTRICT ANNUAL BUDGET

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

February 9, 2009 – Worksession Meeting – Public Session and Private Sessions (attached)

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for December 15, 2008 and December 23, 2008 as follows (as attached):

Payroll for December 15 th and December 23 rd , 2009	
Fund 10	\$ 44,601.39
Current Expense-Fund 11	\$ 798,445.26
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Service – Fund 40	\$ -0-
Total	\$ 843,046.65

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to NJAC 6:20-2.13(E), certifies that as of December 31, 2008 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the month ending December 31, 2008.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for December, 2008.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, gratefully accept a donation in the amount of \$5,000.00 from S.P.O.R.T. (Students and Parents Organizing Resources for Teams) to help offset the cost of pay to play sports at Central School for the 2008-2009 school year.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, gratefully accept a donation in the amount of \$200.00 from the Stirling Elks Club to help offset the cost of the 8th Grade trip to Boston in may, 2009.

ACTION OF THE BOARD _____

8. WHEREAS, on January 27, 2009, the Long Hill Township Board of Education ("Board") held an initial public bid for Custodial Services ("project"); and

WHEREAS, the Board received a total of three (3) bids for the Project at the public bid opening; and

WHEREAS, upon the Board's consideration of the bids received, the Board had determined to award the contract for the Project; and

WHEREAS, upon review by the Board's Counsel, and in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., Temco Building Maintenance, Inc. ("TEMCO), with offices at One Madison Street, East Rutherford, New Jersey 07073, is determined to be the lowest responsive and responsible bidder; and

WHEREAS, the contract for the Project is for a two (2) year term with a total contract price year one of \$701,136 (Seven Hundred One Thousand One Hundred Thirty Six Dollars) and a total contract price year two of \$719,364.00 (Seven Hundred Nineteen Thousand Three Hundred Sixty Four Dollars).

NOW THEREFORE, BE IT RESOLVED, that TEMCO is hereby awarded the contract for the Project with a total contract price year one of \$701,136 (Seven Hundred One Thousand One Hundred Thirty Six Dollars) and a total contract price year two of \$719,364.00 (Seven Hundred Nineteen Thousand Three Hundred Sixty Four Dollars); and

BE IT FURTHER RESOLVED, that this award is subject to TEMCO executing the Form of Agreement for the Project; and

BE IT FURTHER RESOLVED, that the Board's Counsel is directed to secure from TEMCO such other documentation as required by the Specifications; and

BE IT FURTHER RESOLVED, that the Board Administration is authorized to return the bid bonds to the unsuccessful bidders with a note of thanks for their participation upon TEMCO executing the Form of Agreement.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, authorize the disposal of the district's 1986 Dodge pickup truck through the Somerset County vehicle auction.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the submission of the tentative 2009-2010 Annual School District Budget to the Morris Executive County Superintendent for the purpose of requesting tax levy waivers as follows:

General Fund	\$14,156,376
Special Revenue Fund	355,161
Debt Service Fund	1,519,564
Total Budget	\$16,031,101

BE IT FURTHER RESOLVED, that these figures result in the following amounts to be raised by tax levy:

General Fund	\$13,033,959
Debt Service Fund	1,519,564
Total Tax Levy	\$14,553,523

BE IT FURTHER RESOLVED, that these figures include a tax levy cap waiver request in the following amounts:

Special Education Costs in excess of \$40,000.	\$ 87,766.00
Non-recurring General Fund Revenues	\$ 90,822.00

The Board further notes for the record that with the approval of the tax levy waivers the percentage increase in the tax levy from the 2008-2009 budget to the 2009-2010 budget will be 3.04%.

Be IT FURTHER RESOLVED, that the Board authorizes the submission of a separate proposal (second question) to the Morris Executive County Superintendent for review as follows:

Purpose: Purchase of computer equipment for instructional use and upgrades to Internet bandwidth. \$100,000.00

The second question is requested as a permanent adjustment to the tax levy to allow the district to establish an annual cycle of replacing computer equipment in accordance with the District's approved Technology Plan.

ACTION OF THE BOARD _____

- RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Personnel

- RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal approve the following appointments:

Activity	Advisor	Stipend
Theater Arts Advisor/Vocal Coach	Johnathan Birckhead**	\$1,360.00*
Theater Arts Advisor/Vocal Coach	Jaye Barre**	\$1,360.00*
Theater Arts Construction	Al Bartolomucci	\$ 870.00*
Scenery Advisor	Al Bartolomucci	\$ 326.00*

** Co-advisors to share contractual stipend equally

*Stipend to be paid from existing activity account balances and/or pay to participate fees paid.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

Kelly Carlin

Leila Thursfield

Curriculum

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the field trip as listed below:

April 28, 2009
PTO Sponsored

The Great Swamp
Basking Ridge, NJ

All 2nd Grade students (110)
9 teachers and 10 parents

ACTION OF THE BOARD _____

Policy

The Policy Committee reports that they have reviewed the following district policies. No further action on these policies is needed at this time.

5126	Awards for Achievement
5127	Commencement Activities

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the second reading of the following policy:

Policy 5141.21	Administering Medications
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ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the first reading of the following policy:

Policy 5141.22	Anaphylaxis to Food and Other Substances
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ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the deletion of the following policy:

Policy 5115

Attendance Records/Registers
(dated February 23, 1987)

ACTION OF THE BOARD _____

OTHER

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

Moved that the Board go into Private Session for the purpose of discussing negotiations with the Long Hill Education Association. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is anticipated as soon as these matters are no longer of a confidential nature.

ACTION OF THE BOARD _____

ADJOURNMENT

FUTURE MEETING DATES

March 9, 2009 – Worksession Meeting – Gillette Board Office – 7:30 p.m.

March 23, 2009 – MEETING CANCELLED (due to School Election Calendar timeframe for the Public Hearing on the Budget)

March 30, 2009 – NEW DATE Regular Meeting and Public Hearing on the Budget
– Gillette Multipurpose Room – 7:30 p.m.

