

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
FEBRUARY 9, 2009**

AGENDA

CALL TO ORDER

ROLL CALL

Mr. Blocker
Mr. Butterworth
Mr. Carbone, Sr.

Mr. Dreyer
Mr. McCarthy
Mr. Meringolo

Mrs. Nyquist
Mrs. Scanlon
Ms. Becker

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 28, 2008. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ASSISTANT SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

January 26, 2009 – Regular Meeting – Public & Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for February 2-9, 2009 for payment as follows (as attached):

Bill List for February, 2009

Fund 10	\$	
Current Expense-Fund 11	\$	411,814.48
Capital Outlay-Fund 12	\$	5,149.00
Special Revenue Fund-Fund 20	\$	22,911.06
Capital Projects-Fund 30	\$	
Debt Services – Fund 40	\$	
Total	\$	439,874.54

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to NJAC 6:20-2.13(E), certifies that as of November 30, 2008 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the month ending November 30, 2008.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for November, 2008.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

7. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve Cambridge Behavioral Health, LLC as a district provider and also for the provision of home instruction for student #999903. Home instruction will be provided to the student as follows:

20 hours of therapy per week at a range of \$65.00 - \$75.00 per hour
5 hours of consultation per week at \$110.00 per hour

Home instruction will begin January 26, 2009 and continue until an academic placement is found for this student.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the provision of home instruction for student #5986153941 for ten hours per week beginning February 9, 2009 and continuing until the end of the 2008/2009 school year.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve payment to parents of student #3493945835 for VB/ABA behavior therapy. The student is to receive 10 sessions per month, 1 hour each session, at a cost of \$65.00 per session. Services to be provided by Child's Play Center for the period October 4, 2008 through June 30, 2009.

ACTION OF THE BOARD _____

Personnel

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept, with regret, the resignation of Charles Hamma, from the position of maintenance man effective April 1, 2009.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approved the appointment of the following people to the Substitute Teacher List for the 2008-2009 school year:

Bonnie Perkins

ACTION OF THE BOARD _____

Policy

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the first reading of the following policies:

Policy 5141.21 Administering Medications

ACTION OF THE BOARD _____

Other

13. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following revisions to the 2008-2009 Scheduled Meeting Dates for the Long Hill Township Board of Education.

Cancellation of Regular Meeting on March 23, 2009
Addition of Meeting on March 30, 2008 – Public Hearing on 2009-2010 Budget
Cancellation of Worksession Meeting on April 20, 2009

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following Agreement between the Long Hill Township Board of Education and Paul Tiajolloff, district architect to complete and close out the 2004 referendum contract:

WHEREAS, on August 11, 2004, the Long Hill Township Board of Education ("Board") entered into an agreement with Paul K. Tiajolloff, Architect, LLC (the "Architect") for the performance of various architectural services for the Long Hill School District ("Project"); and

WHEREAS, a dispute arose as to the Board's obligation to provide the Architect with final payment for services under Invoice 08-06 and as to the Architect's obligation to close out the Project and to provide the Board with a completed design consultant certification ("Certification") which is required prior to the Board's receipt of payment from the State for the Project; and

WHEREAS, terms of settlement of said dispute have been agreed to by the parties and are premised on (i) the Board's payment of Three Thousand Five Hundred Dollars (\$3,500.00) as total final payment to the Architect (the "Final Payment") for the closing out of the Project; (ii) the Architect's release of the completed Certification to the Board; and (iii) the Board's processing the Certification and receiving final payment from the State for the Project; and

WHEREAS, the Board agrees to hold Final Payment in an escrow account held by Board's Counsel, pending (i) the Architect's release of the completed Certification to the Board; (ii) the Board's Business Administrator's transmittal of the Certification to the State; and (iii) final payment from the State to the Board; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes and approves the sum of Three Thousand Five Hundred Dollars (\$3,500.00) as total Final Payment to the Architect for all services rendered; and

BE IT FURTHER RESOLVED, that the Board is authorized and directed, to escrow, with Board's Counsel, the \$3,500.00 Final Payment to the Architect to be held pending receipt of final payment from the State for the Project; and

BE IT FURTHER RESOLVED, that Board's Counsel is authorized to prepare all necessary documents to memorialize these settlement terms in writing.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

February 23, 2009 – Regular Meeting – Gillette Board Office – 7:30 p.m.

March 9, 2009 – Worksession - Gillette Board Office – 7:30 p.m.